



**FREDERICK**  
PLANNING

---

**AGENT AUTHORIZATION LETTER**

I / WE, \_\_\_\_\_, representing  
*(Individual's name -- please type or print in ink)*

\_\_\_\_\_  
*(Corporate name, if applicable)*

being the current owner(s) of the property legally described as follows:

do hereby designate and authorize \_\_\_\_\_  
*(Individual's name -- please type or print in ink)*

representing, \_\_\_\_\_  
*(Corporate name, if applicable)*

to act as my / our agent in applying to the City of Frederick for \_\_\_\_\_

\_\_\_\_\_ approval in conjunction with the

\_\_\_\_\_ project involving the property described above, and  
to sign on my / our behalf all application forms and other documents which may be necessary for this purpose.

\_\_\_\_\_  
*(Signature of property owner)*

\_\_\_\_\_  
*(Type or print name of signatory)*

\_\_\_\_\_  
*(Title and corporate name, if applicable)*

All correspondence will be sent to the applicant. If the owner also wishes to receive a copy, please check box:

State of \_\_\_\_\_, County of \_\_\_\_\_

The foregoing indenture was acknowledged before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

by \_\_\_\_\_,  
who is personally known to me, or who has produced

\_\_\_\_\_ as identification, and who did / did not take an oath.

\_\_\_\_\_, Notary Public, State of \_\_\_\_\_  
*(Notary's signature)*

Commission No. \_\_\_\_\_ My Commission Expires: \_\_\_\_\_

Name of notary *(typed, printed, or stamped)* \_\_\_\_\_