

**THE CITY OF FREDERICK
MAYOR AND BOARD OF ALDERMEN**

RESOLUTION NO: 22-17

A RESOLUTION concerning

Policies and Procedures Handbook for Employees of The City of Frederick

BACKGROUND

On June 2, 2011, the Board of Aldermen adopted Resolution No. 11-14, adopting a new Policies and Procedures Handbook for Employees of The City of Frederick ("Handbook"). Subsequently, the Board of Aldermen has adopted numerous additional resolutions amending various sections of the Handbook.

As part of its discussions following the completion of a comprehensive salary and benefits study in 2021, the Board of Aldermen determined that the holiday policy contained in the Handbook should be amended to remove or modify certain restrictions from floating holidays and to add Juneteenth as an official holiday. The Board of Aldermen therefore desires to amend the Handbook to make such revisions.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF FREDERICK, as follows:

The Handbook, in Section "Benefits", Title "Holidays", will be revised as shown on Exhibit A, attached hereto and incorporated herein by this reference.

AND BE IT FURTHER RESOLVED that except as amended by this resolution, the Policies and Procedures Handbook for Employees of The City of Frederick remains as adopted on June 2, 2011 and subsequently amended by the Board of Aldermen.

ADOPTED AND APPROVED THIS 1st DAY OF DECEMBER, 2022.

WITNESS




_____ **Michael C. O'Connor, Mayor**

APPROVED FOR LEGAL SUFFICIENCY:


_____ **City Attorney**