

**THE CITY OF FREDERICK
MAYOR AND BOARD OF ALDERMEN**

ORDINANCE NO: G-21--17

AN ORDINANCE concerning

Authorized positions for Fiscal Year 2022

FOR the purpose of revising the Fiscal Year 2022 Position Schedule by adding two new positions

BY amending Ordinance No. G-21-11

BACKGROUND

On May 20, 2021, the Board of Aldermen enacted Ordinance No. G-21-11, which adopted the Fiscal Year 2022 Position Schedule.

Recently, the City of Frederick, through the Department of Housing and Human Services, has received certain federal grants for the purpose of addressing the impact of COVID-19 within the community. In order to properly utilize these funds to provide direct services and collaborate with subgrantees, the Director of Housing and Human Services is recommending the creation of two grant-funded positions: a Grants Manager and a Business and Marketing Developer. The Board of Aldermen desires to accept such recommendation and revise the Position Schedule accordingly.

SECTION I. NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF FREDERICK, That

(a) The FY 2022 Position Schedule is hereby revised by adding:


- (1) a new "Grants Manager" position, under Housing and Human Services – 25% and Community Health Center – 75% (Grade 10); and
- (2) a new "Business and Marketing Developer" position, under Housing and Human Services – 95% and Community Health Center – 5% (Grade 7).

(b) The new Position Schedule, revised in accordance with the foregoing, is attached hereto as Exhibit A and incorporated herein by this reference. This new position schedule supersedes the position schedule adopted by Ordinance No. G-21-11. Except as otherwise provided herein, Ordinance No. G-21-11 remains in full force and effect as originally enacted.


SECTION II. AND BE IT FURTHER ENACTED AND ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF FREDERICK, That this ordinance shall take effect on the date it is signed by the Mayor.

APPROVED: September 2, 2021

PASSED: September 2, 2021



MICHAEL C. O'CONNOR, Mayor



**MICHAEL C. O'CONNOR, President,
Board of Aldermen**

Approved for Legal Sufficiency:

Sandra A. Nichols
City Attorney

The City of Frederick, Maryland
Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Mayor's Office			
1111	Mayor	N/A	2088
1111	Alderman	N/A	1044
1111	Alderman	N/A	1044
1111	Alderman	N/A	1044
1111	Alderman	N/A	1044
1111	Alderman	N/A	1044
1111	Chief Administrative Officer	18	2088
1111	Senior Advisor to the Mayor	13	2088
1111	Equity Program Administrator	11	2088
1111	Office Manager	7	2088
1111	Front Desk Associate	2	2088
Legal			
1121	City Attorney	18	2088
1121	Asst. City Attorney Litigation	14	2088
1121	Asst. City Attorney General	14	2088
1121	Asst. City Attorney General	14	2088
1121	Legislative Clerk	7	2088
1121	Paralegal	7	2088
1121	Office Manager	7	2088
Finance			
1221	Director of Finance	18	2088
1221	Accounting Mgr.	12	2088
1221	Accountant	9	2088
1221	Accountant	9	2088
1221	Junior Accountant	7	2088
1221	Accounting Clerk - Senior	7	2088
1221	Payroll Administrator	7	2088
1221	Accounting Assistant	6	2088
1221	Accounting Clerk II	5	2088
1221	Accounting Clerk II	5	2088
1221	Accounting Clerk II	5	2088
1221	Administrative Assistant / Account Clerk	6	2088

The City of Frederick, Maryland
Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Purchasing			
1222	Purchasing Manager	12	2088
1222	Senior Buyer / Warehouse Manager	9	2088
1222	Procurement Coordinator	6	2088
1222	Warehouse Coordinator	5	2088
1222	Accounts Payable Specialist	5	2088
1222	Accounts Payable Specialist	5	2088
1222	Warehouse Coordinator	5	2088
1222	Inventory Counters	N/A	288

Budget

1223	Director of Budget and Purchasing	17	2088
1223	Administrative Assistant	6	1044

Information Technology

A	Technology Manager	15	1461.6
B	Assistant Technology Manager	13	1044
1231	Network Sys Administrator	11	2088
1231	Help Desk Tech	8	2088
1231	Network Sys Administrator	11	2088
1231	Network Sys Administrator	11	2088

(A) 1231 -	70%
(A) 1232	30%
(B) 1231-	50%
(B) 1232-	50%

Geographic Information Systems

A	Technology Manager	15	626
B	Assistant Technology Manager	13	1044
C	GIS Technician	8	1461.6
C	GIS Technician	8	1461.6

(A) 1231 -	70%
(A) 1232	30%
(B) 1231-	50%
(B) 1232-	50%
(C) 1232 -	70%
(C) 3311 -	20%
(C) 3531 -	10%

The City of Frederick, Maryland
Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Communications			
1233	Communications Manager	13	2088
1233	Public Information and Community Outreach Coordinator	8	2088
1233	Production Supervisor	9	2088
1233	Video Producer	7	2088
Human Resources			
1241	Director of Human Resources	16	2088
1241	Manager of Human Resources	14	2088
1241	Human Resources Analyst	10	2088
1241	Benefits Specialist	8	2088
1241	HR Coordinator	6	2088
1241	HR Generalist	10	2088
Risk, Safety, and Compliance			
1242	Manager of Risk, Safety and Compliance	14	2088
1242	Risk & Compliance Specialist	10	2088
1242	Safety and Security Specialist	10	2088
1242	RSC Training Coordinator	6	1044
Planning			
1251	Deputy Director for Planning	16	2088
1251	Div. Mgr. - Current Planning	14	2088
1251	Div. Mgr. - Community Planning and Urban Design	13	2088
1251	Urban Designer	12	2088
1251	Planner I, II, III	10-12	2088
1251	Planner I, II, III	10-12	2088
1251	Planner I, II, III	10-12	2088
1251	Planner I, II, III	10-12	2088
1251	Planner I, II, III	10-12	2088
1251	Planner I, II, III	10-12	2088
1251	Planner I, II, III	10-12	2088
1251	Planner I, II, III	10-12	2088
1251	Office Manager/Cust Service	7	2088
1251	Administrative Assistant	6	2088
1251	Administrative Assistant	6	2088
1251	Intern	N/A	320

The City of Frederick, Maryland
Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Code Enforcement			
1253	Division Manager Code Enforcement	12	2088
1253	Assistant Manager Code Enforcement	10	2088
1253	Code Enforcement Inspector I, II, III	7-9	2088
1253	Code Enforcement Inspector I, II, III	7-9	2088
1253	Code Enforcement Inspector I, II, III	7-9	2088
1253	Code Enforcement Inspector I, II, III	7-9	2088
1253	Code Enforcement Inspector I, II, III	7-9	2088
1253	Code Enforcement Inspector I, II, III	7-9	2088
1253	Office Manager	7	2088
1253	Secretary	5	1044

Facility Maintenance

1262	Supervisor of Building Maintenance	10	2088
1262	Building Maintenance Tech I, II, III, IV	4-7	2088
1262	Building Maintenance Tech I, II, III, IV	4-7	2088
1262	Building Maintenance Tech I, II, III, IV	4-7	2088
1262	Building Maintenance Tech I, II, III, IV	4-7	2088
1262	Building Maintenance Tech I, II, III, IV	4-7	2088
1262	Building Maintenance Tech I, II, III, IV	4-7	2088
1262	Building Maintenance Tech I, II, III, IV	4-7	2088
1262	Building Maintenance Tech I, II, III, IV	4-7	2088
1262	Building Maintenance Tech I, II, III, IV	4-7	2088
A	Administrative Assistant	6	417.6

(A) 1262 -	20%
(A) 3421 -	20%
(A) 3511 -	20%
(A) 3521 -	20%
(A) 3522 -	20%

Facility Administration

1263	Facilities Manager	9	2088
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Special Events

A	Recreation Supervisor	9	522
1272	Events Coordinator	9	2088
1272	Development Supervisor	10	2088

(A) 1272	25%
(A) 4211	75%

The City of Frederick, Maryland
Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Police			
2111	Chief of Police	18	2088
2111	Fiscal Affairs Manager	11	2088
2111	Crime Analyst	9	2088
2111	Crime Analyst - Grant Funded	9	2088
2111	Safe Streets Coordinator	9	2088
2111	Police Communications Supv.	10	2088
2111	Asst. Communications Supv.	8	2088
2111	False Alarm Reduction Coordinator	7	2088
2111	Communications Specialist I, II	6-7	2088
2111	Communications Specialist I, II	6-7	2088
2111	Communications Specialist I, II	6-7	2088
2111	Communications Specialist I, II	6-7	2088
2111	Communications Specialist I, II	6-7	2088
2111	Communications Specialist I, II	6-7	2088
2111	Communications Specialist I, II	6-7	2088
2111	Communications Specialist I, II	6-7	2088
2111	Communications Specialist I, II	6-7	2088
2111	Communications Specialist I, II	6-7	2088
2111	Communications Specialist I, II	6-7	2088
2111	Communications Specialist I, II	6-7	2088
2111	Communications Specialist I, II	6-7	2088
2111	Communications Specialist I, II	6-7	2088
2111	Communications Specialist I, II	6-7	2088
2111	Communications Specialist I, II	6-7	2088
2111	Communications Specialist I, II	6-7	2088
2111	Records Specialist	5	2088
2111	Records Specialist	5	2088
2111	Evidence & Property Custodian	5	2088
2111	Asst. Super of Records & Accred	7	2088
2111	Records Specialist	5	2088
2111	Evidence & Property Custodian	5	2088
2111	Records Specialist	5	2088

The City of Frederick, Maryland
Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
2111	Sup of Records and Accred	10	2088
2111	Office Manager	7	2088
2111	Administrative Assistant	6	2088
2111	Administrative Assistant	6	2088
2111	Administrative Assistant	6	2088
2111	Victim Svcs Advocate	6	2088
2111	Victim Svcs Unit Supervisor	9	2088
2111	Crime Scene Investigations Supervisor	8	2088
2111	Crime Scene Investigator	6	2088
2111	Crime Scene Investigator	6	2088
2111	Administrative Assistant	6	2088
2111	Special Vehicle Coordinator	6	1044
2111	Automated Enforcement Coordinator	7	1404
2111	Background Investigator	9	2088
2111	Background Investigator	9	1404
2111	Background Investigator	9	1404
2111	Fleet Maintenance Coordinator	6	1404
2111	Heroin Coordinator	10	1300
2111	PAL Coordinator	6	1404
2111	Technology Specialist	8	2088
2111	Communications Specialist - PT	6	900

The City of Frederick, Maryland
 Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Building Inspection			
2311	Chief Building Code Official	14	2088
2311	Assistant Building Code Official	12	2088
A	Supervisor, Permits and Licenses	9	835.2
2311	Senior Plans Reviewer	11	2088
2311	Junior Plans Reviewer	10	2088
2311	Sr Building Inspector	11	2088
2311	Jr. Building Inspector	8	2088
2311	Fire Protection Engineer	12	2088
2311	Fire System Inspector	10	2088
2311	Sr Permits Site / Contract Inspector	10	2088
2311	Permits Technician	6	2088
2311	Permits Technician	6	2088
2311	Permits Tech / Cashier	6	2088
2311	Administrative Assistant	6	2088
2311	Receptionist	N/A	1044

(A) 2311 - 40%
 (A) 2312 - 30%
 (A) 2321 - 30%

Electrical Inspection

B	Permits Technician	6	1044
A	Supervisor, Permits and Licenses	9	626.4
2312	Senior Electrical Inspector	10	2088
2312	Electrical Inspector	8	2088

(A) 2311 - 40%
 (A) 2312 - 30%
 (A) 2321 - 30%
 (B) 2312 - 50%
 (B) 2321 - 50%

The City of Frederick, Maryland
 Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
DPW Projects			
2313	Office Manager	7	2088
2313	Senior Project Inspector	10	2088
2313	Project Inspector I, II, III	7-9	2088
2313	Project Inspector I, II, III	7-9	2088
2313	Project Inspector I, II, III	7-9	2088
A	Project Manager	13	0
B	Project Inspector I, II, III	7-9	0
2313	Project Engineer	14	2088

(A) 2313 - 0%
 (A) 3311- 100%
 (B) 2313 - 0%
 (B) 3411 - 100%

Plumbing Inspection

A	Supervisor, Permits and Licenses	9	626.4
B	Permits Technician	6	1044
2321	Senior Plumbing Inspector	10	2088
2321	Plumbing Inspector	8	2088

(A) 2311- 40%
 (A) 2312 - 30%
 (A) 2321 - 30%
 (B) 2312 - 50%
 (B) 2321 - 50%

The City of Frederick, Maryland
Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Public Works Administration			
A	Director of DPW	18	835.2
A	Deputy Director - Operations and Engineering	17	835.2
3111	Asst. Deputy Dir. Operations - GF	14	2088
A	Administrative Project Manager	11	835.2
3111	Support Services Supervisor	10	2088
3111	Communications Clerk	5	2088
3111	Communications Clerk	5	2088
3111	Watchman	2	2088
3111	Watchman	2	2088
3111	Administrative Assistant	6	1044
3111	Part-time Employees	N/A	10792

(A) 3111 - 40%
 (A) 3311 - 57%
 (A) 3531 - 3%

Vehicle and Equipment Maintenance

3112	M of M&E Supervisor	10	2088
3112	Foreman III	8	2088
3112	Tech I, II, III, IV - Mechanic	4-7	2088
3112	Tech I, II, III, IV - Mechanic	4-7	2088
3112	Tech III - Welder	6	2088
3112	Tech I, II, III, IV - Mechanic	4-7	2088
3112	Tech I, II, III, IV - Mechanic	4-7	2088
3112	Tech II - Small Equip. Mech.	5	2088
3112	Tech I, II, III, IV - Mechanic	4-7	2088
3112	PM Coordinator	6	2088
3112	Tech I, II, III, IV - Mechanic	4-7	1404

Sustainability

A	Sustainability Manager	13	730.8
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(A) 3113 - 35%
 (A) 3311- 30%
 (A) 3531 - 35%

The City of Frederick, Maryland
 Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Engineering			
3121	Manager - Engineering	15	2088
B	Project Manager - Hydrology/Hydraulics	13	1044
3121	Manager - Surveying & Mapping	14	2088
3121	Manager - Traffic Engineering	14	2088
3121	Project Manager - Land Dev	13	2088
A	Manager - Utilities Engineering	14	0
D	Project Engineer - SW Management	12	0
3121	Senior Surveying Tech	8	2088
3121	Senior Engineering Tech	8	2088
C	Utilities Engineering Associate	9	0
3121	Office Manager and Permit Coordinator	8	1827
3121	Traffic Engineer I, II	11,12	2088
3121	Senior Mapping Tech	8	2088
3121	Sr. Traffic Engineering Tech	8	2088
3121	Administrative Assistant	6	2088

(A) 3311 -	40%
(A) 3331 -	20%
(A) 3411 -	10%
(A) 3412 -	20%
(A) 3413 -	10%
(A) 3121 -	0%
(B) 3121 -	50%
(B) 3531 -	50%
(C) 3311 -	100%
(D) 3531-	100%

The City of Frederick, Maryland
Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Water Service			
A	Director of DPW	18	1190.16
A	Deputy Director - Operations and Engineering	17	1190.16
I	Assistant Deputy Director Operations - Utilities	14	709.92
A	Administrative Project Manager	11	1190.16
B	Manager - Utilities Engineering	14	835.2
D	GIS Technician	8	417.6
D	GIS Technician	8	417.6
3311	Superintendent Of Water Services	12	2088
3311	Assistant Superintendent	10	2088
3311	Foreman III	8	2088
3311	Tech I, II, III, IV Utility Maintenance	4 -7	2088
3311	Tech I, II, III, IV Utility Maintenance	4 -7	2088
3311	Tech I, II, III, IV Utility Maintenance	4 -7	2088
3311	Tech I, II, III, IV Utility Maintenance	4 -7	2088
3311	Tech I, II, III, IV Utility Maintenance	4 -7	2088
3311	Water Meter Coordinator	6	2088
3311	Tech I, II, III, IV Utility Maintenance	4 -7	2088
E	Administrative Assistant	6	261
3311	Tech I, II, III, IV Water Meters	4 -7	2088
3311	Tech I, II, III, IV Utility Maintenance	4 -7	2088
3311	Tech I, II, III, IV Water Meters	4 -7	2088
F	Utilities Engineering Associate	9	2088
G	Sustainability Manager	13	626.4
H	Project Manager	13	2088

(A) 3111 -	40%
(A) 3311 -	57%
(A) 3531 -	3%
(B) 3311 -	40%
(B) 3331 -	20%
(B) 3411 -	10%
(B) 3412 -	20%
(B) 3413 -	10%
(C) 2313 -	10%
(C) 3311 -	45%
(C) 3412 -	45%
(D) 1232 -	70%
(D) 3311 -	20%
(D) 3531 -	10%

The City of Frederick, Maryland
 Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
	(E) 3311 -	12.5%	
	(E) 3321 -	12.5%	
	(E) 3331 -	12.5%	
	(E) 3411 -	12.5%	
	(E) 3412 -	12.5%	
	(E) 3413 -	12.5%	
	(E) 3531 -	12.5%	
	(E) 3414	12.5%	
	(F) 3311	100%	
	(G) 3113 -	35%	
	(G) 3311 -	30%	
	(G) 3531-	35%	
	(H) 2313-	0%	
	(H) 3311 -	100%	
	(I) 3311 -	34%	
	(I) 3412-	33%	
	(I) 3531 -	33%	

Water Quality

3321	Supervisor Of Water Quality	11	2088
3321	Water Quality Lab Coordinator	8	2088
3321	Tech IV Water Quality	7	2088
E	Administrative Assistant	6	261

(E) 3311 -	12.5%
(E) 3321 -	12.5%
(E) 3331 -	12.5%
(E) 3411 -	12.5%
(E) 3412 -	12.5%
(E) 3413 -	12.5%
(E) 3531 -	12.5%
(E) 3414	12.5%

The City of Frederick, Maryland
 Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Water Treatment			
A	Manager - Utilities Engineering	14	417.6
3331	Superintendent Water Treatment	12	2088
3331	Assistant Superintendent	10	2088
3331	Operator I, II, III, IV Water Trmt	4-7	2088
3331	Operator I, II, III, IV Water Trmt	4-7	2088
3331	Operator I, II, III, IV Water Trmt	4-7	2088
3331	Operator I, II, III, IV Plant/Fishing Creek	4-7	2088
3331	Operator I, II, III, IV Water Trmt	4-7	2088
3331	Operator I, II, III, IV Water Trmt	4-7	2088
3331	Operator I, II, III, IV Water Trmt	4-7	2088
3331	Operator I, II, III, IV Water Trmt	4-7	2088
3331	Operator I, II, III, IV Water Trmt	4-7	2088
3331	Operator I, II, III, IV Water Trmt	4-7	2088
3331	Operator I, II, III, IV Water Trmt	4-7	2088
3331	Operator I, II, III, IV Water Trmt	4-7	2088
3331	Operator I, II, III, IV Water Trmt	4-7	2088
3331	Operator I, II, III, IV Water Trmt	4-7	2088
3331	Operator I, II, III, IV Water Trmt	4-7	2088
3331	Operator I, II, III, IV Water Trmt	4-7	2088
3331	Operator I, II, III, IV Water Trmt	4-7	2088
3331	Operator I, II, III, IV Water Trmt	4-7	2088
3331	Operator I, II, III, IV Water Trmt	4-7	2088
B	Administrative Assistant	6	261
3331	Operator I, II, III, IV Water Trmt	4-7	2088
3331	Operator I, II, III, IV Water Trmt	4-7	2088
3331	Operator I, II, III, IV Water Trmt	4-7	2088
3331	Operator I, II, III, IV Water Trmt	4-7	2088

- (A) 3311 - 40%
- (A) 3331 - 20%
- (A) 3411 - 10%
- (A) 3412 - 20%
- (A) 3413 - 10%
- (B) 3311 - 12.5%
- (B) 3321 - 12.5%
- (B) 3331 - 12.5%
- (B) 3411 - 12.5%
- (B) 3412 - 12.5%
- (B) 3413 - 12.5%
- (B) 3531 - 12.5%
- (B) 3414 - 12.5%

The City of Frederick, Maryland
 Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Wastewater Treatment			
A	Manager - Utilities Engineering	14	208.8
3411	Superintendent Wastewater	12	2088
3411	Assistant Superintendent	10	2088
3411	Wastewater Pretreatment Coord	10	2088
3411	Pretreatment Technician	7	2088
3411	Senior Operator	9	2088
3411	Lead Operator	8	2088
3411	Operator I, II, III, IV - Wastewater Trtmt	4-7	2088
3411	Operator I, II, III, IV - Wastewater Trtmt	4-7	2088
3411	Operator I, II, III, IV - Wastewater Trtmt	4-7	2088
3411	Operator I, II, III, IV - Wastewater Trtmt	4-7	2088
3411	Operator I, II, III, IV - Wastewater Trtmt	4-7	2088
3411	Operator I, II, III, IV - Wastewater Trtmt	4-7	2088
3411	Operator I, II, III, IV - Wastewater Trtmt	4-7	2088
3411	Operator I, II, III, IV - Wastewater Trtmt	4-7	2088
3411	Operator I, II, III, IV - Wastewater Trtmt	4-7	2088
B	Administrative Assistant	6	261
3411	Lead Operator	8	2088
3411	Operator I, II, III, IV - Wastewater Trtmt	4-7	2088
C	Project Inspector	8	2088

(A) 3311 -	40%
(A) 3331 -	20%
(A) 3411 -	10%
(A) 3412 -	20%
(A) 3413 -	10%
(B) 3311 -	12.5%
(B) 3321 -	12.5%
(B) 3331 -	12.5%
(B) 3411 -	12.5%
(B) 3412 -	12.5%
(B) 3413 -	12.5%
(B) 3531 -	12.5%
(B) 3414	12.5%
(C) 2313 -	0%
(C) 3411 -	100%

The City of Frederick, Maryland
 Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Sewer Maintenance			
A	Manager - Utilities Engineering	14	417.6
D	Assistant Deputy Director Operations - Utilities	14	689.04
B	Superintendent of Sewer and Storm Collections	12	1392.70
B	Assistant Superintendent of Sewer and Storm Collec	10	1392.70
B	Foreman III	8	1392.70
B	Tech I, II, III, IV Utility Maintenance	4-7	1392.70
B	Tech I, II, III, IV Utility Maintenance	4-7	1392.70
C	Administrative Assistant	6	261.00
B	Tech I, II, III, IV Utility Maintenance	4-7	1392.70
B	Tech I, II, III, IV Utility Maintenance	4-7	1392.70
B	Tech I, II, III, IV Utility Maintenance	4-7	1392.70
B	Tech I, II, III, IV Utility Maintenance	4-7	1392.70

(A) 3311 -	40%
(A) 3331 -	20%
(A) 3411 -	10%
(A) 3412 -	20%
(A) 3413 -	10%
(B) 3412 -	67%
(B) 3531 -	33%
(C) 3311 -	12.5%
(C) 3321 -	12.5%
(C) 3331 -	12.5%
(C) 3411 -	12.5%
(C) 3412 -	12.5%
(C) 3413 -	12.5%
(C) 3531 -	12.5%
(C) 3414 -	12.5%
(D) 3311 -	34.0%
(D) 3412 -	33.0%
(D) 3531 -	33.0%

The City of Frederick, Maryland
 Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Inflow and Infiltration			
A	Manager - Utilities Engineering	14	208.8
3413	Tech I, II, III, IV Inflow & Infiltration	4-7	2088
B	Administrative Assistant	6	261
3413	Tech I, II, III, IV Inflow & Infiltration	4-7	2088
3413	Tech I, II, III, IV Inflow & Infiltration	4-7	2088

(A) 3311 -	40%
(A) 3331 -	20%
(A) 3411 -	10%
(A) 3412 -	20%
(A) 3413 -	10%
(B) 3311 -	12.5%
(B) 3321 -	12.5%
(B) 3331 -	12.5%
(B) 3411 -	12.5%
(B) 3412 -	12.5%
(B) 3413 -	12.5%
(B) 3531 -	12.5%

The City of Frederick, Maryland
 Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Plant Maintenance			
3414	Superintendent W/S Fac Maint.	12	2088
3414	Assistant Superintendent W/S Fac Maint.	10	2088
3414	Tech I, II, III, IV Plant Maintenance	4-7	2088
3414	Tech I, II, III, IV Plant Maintenance	4-7	2088
3414	Tech I, II, III, IV Plant Maintenance	4-7	2088
3414	Tech I, II, III, IV Plant Maintenance	4-7	2088
3414	Tech I, II, III, IV Plant Maintenance	4-7	2088
3414	Tech I, II, III, IV Plant Maintenance	4-7	2088
3414	Foreman - Maintenance	8	2088
3414	Tech I, II, III, IV Plant Maintenance	4-7	2088
3414	Foreman - Maintenance	8	2088
3414	Tech I, II, III, IV Plant Maintenance	4-7	2088
3414	Tech I, II, III, IV Plant Maintenance	4-7	2088
A	Administrative Assistant	6	261

- (A) 3311 - 12.5%
- (A) 3321 - 12.5%
- (A) 3331 - 12.5%
- (A) 3411 - 12.5%
- (A) 3412 - 12.5%
- (A) 3413 - 12.5%
- (A) 3531 - 12.5%
- (A) 3414 - 12.5%

The City of Frederick, Maryland
 Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Waste Collection			
3421	Superintendent Sanitation	12	2088
3421	Assistant Superintendent	10	2088
3421	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
3421	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
3421	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
3421	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
3421	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
3421	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
3421	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
3421	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
3421	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
3421	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
3421	Refuse Collector	3	2088
3421	Refuse Collector	3	2088
3421	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
3421	Refuse Collector	3	2088
3421	Refuse Collector	3	2088
3421	Refuse Collector	3	2088
3421	Refuse Collector	3	2088
3421	Refuse Collector	3	2088
3421	Refuse Collector	3	2088
3421	Refuse Collector	3	2088
3421	Refuse Collector	3	2088
3421	Refuse Collector	3	2088
A	Administrative Assistant	6	417.6
3421	Refuse Collector-Part Time	3	1044

- (A) 1262 - 20%
- (A) 3421 - 20%
- (A) 3511 - 20%
- (A) 3521 - 20%
- (A) 3522 - 20%

The City of Frederick, Maryland
 Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Street Sweeping			
3422	Street Sweeping Tech II	5	2088
3422	Street Sweeping Tech II	5	2088
3422	Street Sweeping Tech II	5	2088
3422	Street Sweeping Tech III	6	2088
Street Maintenance			
3511	Street Maintenance Superintendent	12	2088
3511	Asst Street Maint Superintendent	10	2088
3511	Tech I, II, III, IV - Street Maintenance	4-7	2088
3511	Tech I, II, III, IV - Street Maintenance	4-7	2088
3511	Tech I, II, III, IV - Street Maintenance	4-7	2088
3511	Tech I, II, III, IV - Street Maintenance	4-7	2088
3511	Tech I, II, III, IV - Street Maintenance	4-7	2088
3511	Tech I, II, III, IV - Street Maintenance	4-7	2088
3511	Tech I, II, III, IV - Street Maintenance	4-7	2088
3511	Tech I, II, III, IV - Street Maintenance	4-7	2088
3511	Tech I, II, III, IV - Street Maintenance	4-7	2088
3511	Tech I, II, III, IV - Street Maintenance	4-7	2088
3511	Tech I, II, III, IV - Street Maintenance	4-7	2088
A	Administrative Assistant	6	417.6
3512	Part Time Snow Rem-Season	N/A	100
3512	Part Time Snow Removal	N/A	100

- (A) 1262 - 20%
- (A) 3421 - 20%
- (A) 3511 - 20%
- (A) 3521 - 20%
- (A) 3522 - 20%

The City of Frederick, Maryland
 Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Street Lights and Traffic Signals			
3521	Superintendent Light/Signal	12	2088
3521	Assist Superintendent of Lights/Traffic	10	2088
3521	Tech I, II, III, IV Electrician	4-7	2088
3521	Tech I, II, III, IV Electrician	4-7	2088
3521	Tech I, II, III, IV Electrician	4-7	2088
3521	Tech I, II, III, IV Electrician	4-7	2088
3521	Tech I, II, III, IV Electrician	4-7	2088
3521	Tech I, II, III, IV Electrician	4-7	2088
3521	Tech I, II, III, IV Electrician	4-7	2088
3521	Tech I, II, III, IV Electrician	4-7	2088
3521	Tech I, II, III, IV Electrician	4-7	2088
3521	Tech I, II, III, IV Electrician	4-7	2088
3521	Tech I, II, III, IV Electrician	4-7	2088
3521	Tech I, II, III, IV Electrician	4-7	2088
A	Administrative Assistant	6	417.6

- (A) 1262 - 20%
- (A) 3421 - 20%
- (A) 3511 - 20%
- (A) 3521 - 20%
- (A) 3522 - 20%

Traffic Lines and Signs

3522	Foreman III	8	2088
3522	Helper, Tech I, II, III, IV - Paint & Sign	2, 4-7	2088
3522	Helper, Tech I, II, III, IV - Paint & Sign	2, 4-7	2088
3522	Helper, Tech I, II, III, IV - Paint & Sign	2, 4-7	2088
3522	Helper, Tech I, II, III, IV - Paint & Sign	2, 4-7	2088
A	Administrative Assistant	6	417.6
3522	Helper Paint & Sign PT	N/A	750

- (A) 1262 - 20%
- (A) 3421 - 20%
- (A) 3511 - 20%
- (A) 3521 - 20%
- (A) 3522 - 20%

The City of Frederick, Maryland
 Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Stormwater Management			
A	Director of DPW	18	62.64
A	Deputy Director - Operations and Engineering	16	62.64
H	Assistant Deputy Director Operations - Utilities	14	689.04
A	Administrative Project Manager	11	62.64
B	Superintendent of Sewer and Storm Collections	12	695.304
B	Assistant Superintendent of Sewer and Storm Collec	12	695.304
B	Foreman III	8	695.304
3531	Storm Water Mgmt Coord	8	2088
C	GIS Technician	8	208.8
C	GIS Technician	8	208.8
B	Tech I, II, III, IV Utility Maintenance	4-7	695.304
B	Tech I, II, III, IV Utility Maintenance	4-7	695.304
D	Administrative Assistant	6	261
B	Tech I, II, III, IV Utility Maintenance	4-7	695.304
B	Tech I, II, III, IV Utility Maintenance	4-7	695.304
B	Tech I, II, III, IV Utility Maintenance	4-7	695.304
B	Tech I, II, III, IV Utility Maintenance	4-7	695.304
3531	Tech I, II, III, IV Utility Maintenance	4-7	2088
3531	Tech I, II, III, IV Utility Maintenance	4-7	2088
E	Project Manager - Hydrology/Hydraulics	13	1044
F	Sustainability Manager	13	730.8
G	Project Engineer - SW Management	12	2088

(A) 3111 -	40%
(A) 3311 -	57%
(A) 3531 -	3%
(B) 3412 -	67%
(B) 3531 -	33%
(C) 1232 -	70%
(C) 3311 -	20%
(C) 3531 -	10%
(D) 3311 -	12.5%
(D) 3321 -	12.5%
(D) 3331 -	12.5%
(D) 3411 -	12.5%
(D) 3412 -	12.5%
(D) 3413 -	12.5%
(D) 3531 -	12.5%
(D) 3414-	12.5%

The City of Frederick, Maryland
 Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
	(E) 3121 -	50%	
	(E) 3531	50%	
	(F) 1251 -	35%	
	(F) 3311 -	30%	
	(F) 3531 -	35%	
	(G) 3531 -	100%	
	(H) 3311 -	34%	
	(H) 3412 -	33%	
	(H) 3531 -	33%	

Public Parking

A	Job Title	Grade	Hours
A	Parking Manager	12	835.2
A	Assistant Parking Manager	10	835.2
3611	Tech III Parking Meters	6	2088
3611	Tech III Parking Meters	6	2088
3611	Parking Associate	5	2088
3611	Parking Associate	5	2088
3611	Parking Associate - PT	5	1404
3611	Parking Associate - PT	5	1404
3611	Parking Associate - PT	5	1404
3611	Parking Associate - PT	5	1404
3611	Parking Associate - PT	5	1404
3611	Parking Enforcement Monitor-PT	2	1404
3611	Parking Enforcement Monitor-PT	2	1404
3611	Parking Enforcement Monitor-PT	2	1404
3611	Parking Enforcement Monitor-PT	2	1404
3611	Parking Enforcement Monitor-PT	2	1404
3611	Parking Enforcement Monitor-PT	2	1404

(A) 3611 -	40%
(A) 3621 -	12%
(A) 3622 -	12%
(A) 3623 -	12%
(A) 3624 -	12%
(A) 3625 -	12%

The City of Frederick, Maryland
 Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Church Street Deck			
A	Parking Manager	12	250.56
A	Assistant Parking Manager	10	250.56
3621	Custodian	2	1404
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8

- (A) 3611 - 40%
- (A) 3621 - 12%
- (A) 3622 - 12%
- (A) 3623 - 12%
- (A) 3624 - 12%
- (A) 3625 - 12%
- (B) 3621 - 20%
- (B) 3622 - 20%
- (B) 3623 - 20%
- (B) 3624 - 20%
- (B) 3625 - 20%

The City of Frederick, Maryland
 Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Court Street Deck			
A	Parking Manager	12	250.56
A	Assistant Parking Manager	10	250.56
3622	Custodian	2	1404
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8

(A) 3611 -	40%
(A) 3621 -	12%
(A) 3622 -	12%
(A) 3623 -	12%
(A) 3624 -	12%
(A) 3625 -	12%
(B) 3621 -	20%
(B) 3622 -	20%
(B) 3623 -	20%
(B) 3624 -	20%
(B) 3625	20%

The City of Frederick, Maryland
 Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Carroll Creek Deck			
A	Parking Manager	12	250.56
A	Assistant Parking Manager	10	250.56
3623	Custodian	2	1404
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8

- (A) 3611 - 40%
- (A) 3621 - 12%
- (A) 3622 - 12%
- (A) 3623 - 12%
- (A) 3624 - 12%
- (A) 3625 - 12%
- (B) 3621 - 20%
- (B) 3622 - 20%
- (B) 3623 - 20%
- (B) 3624 - 20%
- (B) 3625 - 20%

The City of Frederick, Maryland
 Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
West Patrick Street Deck			
A	Parking Manager	12	250.56
A	Assistant Parking Manager	10	250.56
3624	Custodian	2	1404
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8

- (A) 3611 - 40%
- (A) 3621 - 12%
- (A) 3622 - 12%
- (A) 3623 - 12%
- (A) 3624 - 12%
- (A) 3625 - 12%
- (B) 3621 - 20%
- (B) 3622 - 20%
- (B) 3623 - 20%
- (B) 3624 - 20%
- (B) 3625 - 20%

The City of Frederick, Maryland
 Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
East All Saints Street Deck			
A	Parking Manager	12	250.56
A	Assistant Parking Manager	10	250.56
3625	Custodian	2	1404
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8
B	Security Parking	2	280.8

- (A) 3611 - 40%
- (A) 3621 - 12%
- (A) 3622 - 12%
- (A) 3623 - 12%
- (A) 3624 - 12%
- (A) 3625 - 12%
- (B) 3621 - 20%
- (B) 3622 - 20%
- (B) 3623 - 20%
- (B) 3624 - 20%
- (B) 3625 - 20%

Airport

3711	Airport Manager	14	2088
3711	Assistant Airport Manager	10	2088
3711	Airport Operations Coordinator	6	2088

The City of Frederick, Maryland
 Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Parks			
4111	Parks Superintendent	12	2088
4111	Arborist	9	2088
4111	Assistant Horticulturist	5	2088
4111	Sports Turf Crew Leader	7	2088
4111	Crew Leader	7	2088
4111	Crew Leader	7	2088
4111	Crew Leader	7	2088
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
4111	Tree Tech I, II, III, IV	4-7	2088
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2088
4111	Horticulturist	7	2088
4111	Seasonal Laborers	N/A	6000

The City of Frederick, Maryland
 Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Recreation Centers			
4211	Dep Director For Parks & Rec	16	2088
A	Recreation Supervisor	9	1566
4211	Office Manager	7	2088
B	Recreation Supervisor	9	1566
4211	Recreation Supervisor - Mrkting and Membership Se	9	2088
4211	Mechanical Technician	4	2088
C	Recreation Supervisor	9	1566
4211	Center Supervisor - Rec	N/A	1205
4211	Custodian	2	1252.8
4211	Part-time Supervisors, Aides, Instructors, etc	N/A	27917
4211	Seasonal Tennis, Summer Instructors	N/A	2500

(A) 4211 -	75%
(A) 4222 -	25%
(B) 4211 -	75%
(B) 4231 -	25%
(C) 1272	25%
(C) 4211	75%

Summer Playgrounds

A	Recreation Supervisor	9	522
4222	Part-time Supervisors, Leaders, Counselors, etc	N/A	5394

(A) 4211 -	75%
(A) 4222 -	25%

Swimming Pools

B	Recreation Supervisor	9	522
4231	Part-time Supervisors, Aides, Instructors, etc	N/A	4083

(B) 4211 -	75%
(B) 4231 -	25%

Golf Course Maintenance

4511	Golf Course Superintendent	11	2088
4511	Tech II Mechanic	5	2088
4511	Operator I, II, III, IV Equipment	4-7	2088
4511	Seasonal Laborers	N/A	9000

The City of Frederick, Maryland
Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Golf Course Clubhouse			
4512	Head Golf Professional Gen Mgr	12	2088
4512	Pro Shop Manager	7	2088
4512	Golf Shop Merchandisers	N/A	5000
4512	Range Persons	N/A	5000

Weinberg Center

4911	Manager Of Weinberg Center	13	2088
4911	Marketing Manager	8	2088
4911	Box Office Manager Weinberg	5	2088
4911	Technical Manager Weinberg	10	2088
4911	Development Manager	7	2088
4911	Volunteer Coordinator	6	1044
4911	Part Time Positions	N/A	7000

Community Development

A	Director of Housing and Human Services	18	104.4
B	Senior Assistant Director of Housing and Human Se	16	104.4
C	Assistant Director (Housing)	12	626.4
D	Grants Manager	10	1566

(A) 6111 -	80%
(A) 5111 -	5%
(A) 6112 -	15%
(B) 6111 -	87%
(B) 5111 -	5%
(B) 6112 -	8%
(C) 6111 -	70%
(C) 5111 -	30%
(D) 6111 -	25%
(D) 5111 -	75%

Rental Operations

A	Assistant Director (FCAA)	12	208.8
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(A) 6111 -	82%
(A) 5121 -	10%
(A) 6112 -	8%

The City of Frederick, Maryland
Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Economic Development			
5411	Director Of Economic Development	16	2088
5411	Economic Development Manager	13	2088
5411	Business Development Specialist	12	2088
5411	Economic Development Specialist	7	2088

The City of Frederick, Maryland
 Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Housing and Human Services			
A	Director of Housing and Human Services	18	1670.4
B	Senior Assistant Director of Housing and Human Se	16	1816.56
C	Administrative Assistant	6	1983.6
C	Business and Marketing Developer	7	1983.6
C	Business and Marketing Developer	7	1983.6
D	Data Administrator	7	1670.4
6111	Supervisor of CACFP	8	2088
6111	Case Manager I	6	2088
6111	Facilities Technician	6	2088
6111	Accounting Assistant	6	2088
E	Assistant Director (FCAA)	12	1712.16
6111	Outreach Worker I	2	2088
6111	Outreach Worker I	2	2088
6111	Outreach Worker I	2	2088
6111	Supervisor of Food and Nutrition Services	8	2088
6111	Shelter Assistant	2	2088
6111	Case Manager I	6	2088
6111	Case Manager II	7	2088
6111	Case Manager I	6	2088
6111	Case Manager I	6	2088
6111	Case Manager II	7	2088
6111	Outreach Worker I	2	2088
6111	Outreach Worker I	2	2088
6111	Outreach Worker I	2	2088
6111	Outreach Worker II	3	2088
6111	Program Assistant	2	2088
6111	Shelter Assistant	2	2088
F	Assistant Director (Housing)	12	1461.6
G	Grants Manager	10	522
6111	Housing Counselor	7	2088
6111	Manager of Weatherization Services	7	2088
6111	Weatherization Auditor	6	2088
6111	Weatherization Auditor	6	2088
6111	Manager of OHEP	7	2088

The City of Frederick, Maryland
 Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
6111	Intake Worker	2	2088
6111	Intake Worker	2	2088
6111	Intake Worker	2	2088
6111	Intake Worker	2	2088
6111	Lead Intake Worker	3	2088
H	Assistant Director of Human Services	12	417.6
I	Case Manager I	6	1566
J	Supervisor of Health Centers	8	313.2
K	Grants Manager	10	522
6111	Part Time Workers	N/A	11200

(A) 6111 -	80%
(A) 5111 -	5%
(A) 6112 -	15%
(B) 6111 -	87%
(B) 5111 -	5%
(B) 6112 -	8%
(C) 6111 -	95%
(C) 6112 -	5%
(D) 6111 -	80%
(D) 6112 -	20%
(E) 6111 -	82%
(E) 5121 -	10%
(E) 6112 -	8%
(F) 6111 -	70%
(F) 5111 -	30%
(G) 6111 -	25%
(G) 5111 -	75%
(H) 6111 -	20%
(H) 6112 -	80%
(I) 6111 -	75%
(I) 6112 -	25%
(J) 6111 -	15%
(J) 6112 -	85%
(K) 6111 -	25%
(K) 6112 -	75%

The City of Frederick, Maryland
Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
Community Health Center			
A	Director of Housing and Human Services	18	313.2
B	Senior Assistant Director of Housing and Human Se	16	167.04
C	Administrative Assistant	6	104.4
C	Business and Marketing Developer	7	104.4
C	Business and Marketing Developer	7	104.4
D	Data Administrator	7	417.6
E	Assistant Director (FCAA)	12	167.04
F	Assistant Director of Human Services	12	1670.4
G	Case Manager I	6	522
I	Grants Manager	10	1566
6112	Supervisor of Behavioral Health	10	2088
6112	Community Health Center Program Director	9	2088
6112	Physician Assistant / Nurse Practitioner	14	2088
6112	Physician Assistant / Nurse Practitioner	14	2088
6112	Medical Assistant	2	2088
6112	Medical Assistant	2	2088
6112	Outreach Worker I	2	2088
6112	LPN	7	2088
6112	Registered Nurse	7	2088
H	Supervisor of Health Centers	8	1774.8
6112	Case Manager I	6	2088
6112	Case Manager I	6	2088
6112	Medical Assistant	2	2088
6112	Outreach Worker I	2	2088
6112	Part Time Workers	N/A	21800

(A) 6111 -	80%
(A) 5111 -	5%
(A) 6112 -	15%
(B) 6111 -	87%
(B) 5111 -	5%
(B) 6112 -	8%
(C) 6111 -	95%
(C) 6112 -	5%
(D) 6111 -	80%
(D) 6112 -	20%
(E) 6111 -	82%
(E) 5121 -	10%

The City of Frederick, Maryland
Salaries Budget - Fiscal Year July 1, 2021 - June 30, 2022

Dept	Job Title	Grade	Hours
	(E) 6112 -	8%	
	(F) 6111 -	20%	
	(F) 6112 -	80%	
	(G) 6111 -	75%	
	(G) 6112 -	25%	
	(H) 6111 -	15%	
	(H) 6112-	85%	

