



CITY of FREDERICK

101 North Court Street
Frederick, MD 21701

FY 2019 Consolidated Annual Performance and Evaluation Report (CAPER)

*For Submission to HUD for the
Community Development Block Grant Program*

January 7, 2021

Honorable Michael O'Conner
Mayor, City of Frederick



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CR-00 Executive Summary

In accordance with the Federal regulations found in 24 CFR Part 570, the City of Frederick, Maryland has prepared this Consolidated Annual Performance and Evaluation Report (CAPER) for the period of July 1, 2019 to June 30, 2020. The CAPER describes the activities undertaken during this time period for funding from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant Program (CDBG). The projects/activities and accomplishments described in this CAPER principally benefit low- and moderate-income persons and the funding has been targeted to areas where there is the highest percentage of low- and moderate-income residents in the City of Frederick. The following is the overall program narrative based on the Five Year Consolidated Plan and Annual Action Plans, as amended.

A listing of the active projects is found in CR-55 – IDIS Reports of the document. The CAPER meets three (3) basic purposes:

1. It provides HUD with the necessary information for the Department to meet its statutory requirement to assess each grantee's ability to carry out relevant CPD programs in compliance with all applicable rules and regulations.
2. It provides information necessary for HUD's Annual Report to Congress, also statutorily mandated.
3. It provides grantees with an opportunity to describe to citizens their successes in revitalizing deteriorated neighborhoods and meeting objectives stipulated in the Five Year Consolidated Plan and Annual Action Plans.

The FY 2015-2019 Five Year Consolidated Plan's priorities are to address issues of housing; homeless; special needs; community development; economic development; and administration, planning, and management. The City continued to partner with existing social service providers to provide support services to special needs populations with the most urgent needs (identified through the citizen participation process), through efforts of the City government, and through partnerships with for-profit and non-profit housing developers.

The City of Frederick completed the final year of its FY 2015-2019 Five Year Consolidated Plan for the Community Development Block Grant (CDBG) Program.

The City of Frederick's FY 2019 Consolidated Annual Performance and Evaluation Report (CAPER) was made available for public display and comment at the City's website (<https://www.cityoffrederickmd.gov/>). The "Draft" CAPER was advertised in the local paper on Wednesday, December 23, 2020.

Funds Received –

The City of Frederick has received the following funds during the time period of July 1, 2019 through June 30, 2020:

	CDBG	Total
Entitlement Grants	\$ 430,109.00	\$ 430,109.00
Program Income	\$ 45,585.50	\$ 45,585.50
Total Funds Received:	\$ 475,694.50	\$ 475,694.50

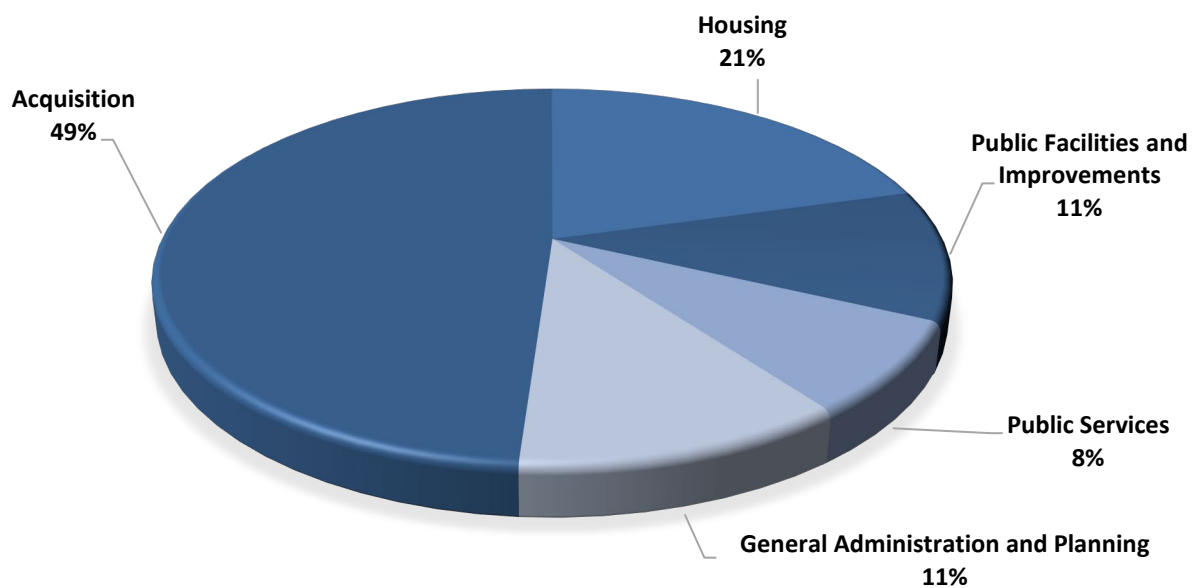
This chart only includes funds received during July 1, 2019 through June 30, 2020. Any previous program year funds that were not spent or which might have been spent during this time period are not included.

Funds Expended –

The funds shown in this chart are funds that were expended during the time period of July 1, 2019 through June 30, 2020. These expenditures consist of previous program year funds that were not drawn down until this time period and also includes any reprogrammed funds from previous years.

Funding Sources	Total Funds Expended
Community Development Block Grant (CDBG) Funds	\$ 661,037.05
Total:	\$ 661,037.05

The City’s CDBG expenditures by type of activity are shown below.



Type of Activity	Expenditure	Percentage
Acquisition	\$ 322,986.70	48.86%
Housing	\$ 136,838.46	20.70%
Public Facilities and Improvements	\$ 74,340.35	11.25%
Public Services	\$ 52,176.00	7.89%
General Administration and Planning	\$ 74,695.54	11.30%
Total:	\$ 661,037.05	100.0%

Regulatory Caps –

CDBG Program Administration Expense Cap:

The City of Frederick CDBG program administration expenditures were within the regulatory cap. This is shown in the chart below:

	CDBG
FY 2019 Entitlement Grant	\$ 430,109.00
FY 2019 Program Income	\$ 45,585.50
Administrative Cap Allowance	20%
Maximum Allowable Expenditures	\$ 95,138.90
Total Administration Obligated	\$ 82,502.50
Administrative Percentage:	17.34%

The City of Frederick’s total administrative obligation was \$82,502.50, which was under the 20.00% cap on administrative expenditures.

CDBG Public Service Activity Cap:

	CDBG
FY 2019 Entitlement Grant	\$ 430,109.00
Prior Year Program Income	\$ 193,036.88
Public Service Cap Allowable	15%
Maximum Allowable Expenditures	\$ 93,471.88
Total Public Services Funds Actually Expended	\$ 14,100.00
Public Service Percentage:	2.26%

The City of Frederick total public services obligation was \$14,100.00, which was 2.26% of the allowable expenditures and below the 15% cap on public services.

Five Year Goals and Strategies:

The chart below shows the Goals and Objectives for the FY 2019-2023 Five Year Consolidated Plan for the City of Frederick:

Housing Strategy - There is a need for additional affordable, decent, safe & sanitary housing for homebuyers, homeowners & renters.

Goals:

- HS-1 Conserve & rehabilitate existing housing stock in the community.
- HS-2 Increase the supply of owner occupied housing.
- HS-3 Assist low to moderate income homebuyers to purchase a home through housing counseling, downpayment & closing cost assistance.
- HS-4 Increase the supply of affordable rental housing units.

Homeless Strategy - There is a need for housing opportunities for homeless persons and persons at risk of becoming homeless.

Goals:

- HO-1 Support the Continuum of Care's efforts to provide emergency shelter, transitional housing and permanent housing.
- HO-2 Assist providers in obtaining funding and support services for the homeless and persons at risk of becoming homeless.

Special Needs Strategy - There is a need for housing opportunities, services and facilities for persons with special needs.

Goals:

- SN-1 Promote housing opportunities and accommodations for the elderly, persons with disabilities, and persons with special needs.
- SN-2 Improve and enhance public services that help residents achieve dignity, well-being and self sufficiency including programs for the elderly, persons with disabilities, & persons with other special needs through rehabilitation/construction.
- SN-3 Support social services, programs and facilities for the elderly, persons with disabilities, and persons with other special needs.

Community Development Strategy - There is a need to improve community facilities, infrastructure, public services, and the quality of life in The City of Frederick.

Goals:

- CD-1 Improve the City's public facilities and infrastructure through rehabilitation and construction.
- CD-2 Improve the physical, visual, and handicap accessibility and connectivity to all neighborhoods.
- CD-3 Improve and increase public safety, city facilities and public services throughout the City.
- CD-4 Remove and correct slum and blighting conditions throughout the City.

Economic Development Strategy - There is a need to increase employment, self-sufficiency, education/job training, and empowerment for residents of The City of Frederick.

Goals:

- ED-1 Support and encourage new job creation, job retention, and job training opportunities.
- ED-2 Support business and commercial growth through expansion and new development.
- ED-3 Plan and promote the development and redevelopment of vacant commercial and industrial sites.

Administration, Planning & Management Strategy - There is a need for planning, administration, management, and oversight of federal, state, and local funded programs.

Goals:

- AM-1 Provide program management and oversight for the successful administration of federal, state & local funded programs.

FY 2019 CAPER Budget:

The chart below lists the FY 2019 CDBG activities that were funded:

Project ID Number	Project Title/Description	2019 CDBG Budget	2019 CDBG Expenditures
1.	General Program Administration and Fair Housing - Administer CDBG program and fair housing activities city wide.	\$88,021.00	\$57,200.47
2.	Home ownership Program Delivery - Provide home ownership programs for purchase and rehabilitation.	\$25,000.00	\$20,324.46
3.	Sold on Frederick - This program will provide financial assistance, no interest deferred loans for down payment and closing cost assistance to 11 eligible low to moderate income households who qualify as first-time home buyers in the City of Frederick. These funds may be used for closing costs, down payment, interest rate buy down and/or principal loan curtailment. Ten (10) loans in the amount of \$10,000 per household will be offered to enable buyers the opportunity of homeownership.	\$110,000.00	\$50,000.00
4.	Operation Rehab - This program will provide financial assistance to at least one (1) low to moderate income persons with rehabilitative needs on their primary residence in the City of Frederick. Funds will be awarded in the form of a zero percent interest, no monthly payment deferred loan due and payable upon sale, refinance, no longer owner occupied, and/or any changes in title. Depending the extent of the scope of work for the project will determine the actual award amount and if additional funds are available, additional rehabilitative projects may be undertaken.	\$14,988.00	\$0.00
5.	FCAA Transitional Shelter - Provide case management activities for the homeless services provided by FCAA to	\$26,000.00	\$18,358.35

	persons, families and disabled homeless persons in need of case management including job training/coaching, financial management, education, counseling and life skills. All clients undergo intake and needs assessments performed by staff supported from this activity. Approximately 75 clients are served annually.		
6.	Religious Coalition Case Management Support - This activity will provide case management supportive services for the eviction prevention and assist those currently homeless who are very low-, low- and moderate-income persons in The City of Frederick. Supportive services include assessment of needs of newly homeless persons and families, provide resource navigation for outside referrals, and facilitate overnight shelter arrangements.	\$26,000.00	\$26,000.00
7.	HACF Child Care Assistance - This activity will provide leverage funding for the Family Services Office to provide grant funds for daycare to parents seeking education and employment. Clients residing in public housing who are very low-, low- and moderate-income house office.	\$14,100.00	\$14,100.00
8.	Group Home Driveway Expansion – Expanding existing group home driveway for handicap accessibility.	\$36,000.00	\$0.00
9.	Friends for Neighborhood Progress/FCAA - Project will be funded to provide two (2) wall hung mini HVAC units in in the food bank facilities serving homeless persons and families.	\$52,000.00	\$14,234.00
10.	Community Living Driveway Expansion - Project will include the expansion of existing driveways at two (2) group homes serving very low income developmentally disabled persons.	\$36,000.00	\$39,857.00
11.	Weinberg House Senior Apartments - This project will assist the repair of the crumbling exterior flatwork/sidewalks to the building serving low-income senior citizens, removal of old carpeting with new flooring and replacement of leaking windows.	\$48,000.00	\$7,928.00
12.	Acquisition for Affordable Housing - Funds will be used to acquire existing housing (single family, town homes	\$400,000.00	\$0.00

	<p>or condominiums) to resell to eligible low to moderate income families. Repayment of funds will be dedicated to a Revolving Loan Fund to allow the repayment of loans to be used to fund the acquisition of new properties. Income qualifications used will be the 80% uncapped income limits as the City of Frederick is one of the approved jurisdictions to use uncapped income limits for its programs.</p>		
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The City of Frederick spent \$248,002.28 of its FY 2019 allocation, which is 52.13% of the allocation. Additionally, during the 2019 CAPER period, the City expended \$413,034.77 from previous fiscal years.

Housing Performance Measurements:

The chart below shows the objectives and outcomes that the City of Frederick accomplished through the CDBG activities during this CAPER period:

Objectives	Outcomes						Total by Objective	
	Availability/ Accessibility		Affordability		Sustainability			
	Units	\$	Units	\$	Units	\$	Units	\$
Suitable Living	1	\$ 39,857.00	0	\$ 0.00	92	\$139,184.92	93	\$179,041.92
Decent Housing	0	\$ 0.00	0	\$ 0.00	0	\$ 0.00	0	\$ 0.00
Economic Opportunity	0	\$ 0.00	0	\$ 0.00	0	\$ 0.00	0	\$ 0.00
Total by Outcome:	1	\$ 39,857.00	0	\$ 0.00	92	\$139,184.92	93	\$179,041.92

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

This is the City's fifth and final year of the FY 2015-2019 Five-Year Consolidated Plan designed to address the housing and non-housing needs of City residents. This year's CAPER reports on the actions and achievements the City accomplished in Fiscal Year 2019.

The CAPER for the FY 2019 Annual Action Plan for the City of Frederick includes the City's CDBG Program and outlines which activities the City undertook during the program year beginning July 1, 2019 and ending June 30, 2020. The City of Frederick's Planning Department - Community Development Division is the lead entity and administrator for the CDBG funds.

The CDBG Program and activities outlined in this FY 2019 CAPER principally benefited low- and moderate-income persons and funding was targeted to neighborhoods where there is the highest percentage of low- and moderate-income residents.

The City during this CAPER period budgeted and expended CDBG funds on the following strategies:

- **Housing Strategy** – Budgeted \$159,988.00, expended \$85,312.46.
- **Homeless Strategy** – Budgeted \$2,635,423.00, expended \$58,592.35.00.
- **Other Special Need** – Budgeted \$0.00, expended \$0.00.
- **Community Development Strategy** – Budgeted \$126,000.00, expended \$32,797.00.
- **Economic Development Strategy** – Budgeted \$14,100.00, expended \$14,100.00.
- **Administration, Planning, and Management Strategy** – Budgeted \$88,0217.00, expended \$57,200.47.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
2015 Goal - FCAA Shelter Case Management	Homeless		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0.0%	0	0	0.0%
2015 Goal - FCAA Shelter Case Management	Homeless		Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0.0%	0	0	0.0%
2015 Goal - FCAA Shelter Case Management	Homeless		Homeless Person Overnight Shelter	Persons Assisted	188	188	100.00%	0	0	0.0%
2015 Goal - FCAA Shelter Case Management	Homeless		Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0	0.0%	0	0	0.0%
2015 Goal - Housing Authority Energy Efficiency Rehab	Public Housing		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0.0%	0	0	0.0%

2015 Goal - Housing Authority Energy Efficiency Rehab	Public Housing		Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	60	60	100.00%	0	0	0.0%
2015 Goal - Housing Authority Energy Efficiency Rehab	Public Housing		Homeowner Housing Rehabilitated	Household Housing Unit	1	1	100.00%	0	0	0.0%
2015 Goal - Operation Rehab	Affordable Housing		Homeowner Housing Rehabilitated	Household Housing Unit	1	1	100.00%	0	0	0.0%
2015 Goal - Program Administration & Fair Housing	Affordable Housing		Direct Financial Assistance to Homebuyers	Households Assisted	14	19	135.71%	0	0	0.0%
2015 Goal - Program Administration & Fair Housing	Affordable Housing		Other	Other	0	0	0.0%	0	0	0.0%
2015 Goal - Religious Coalition Case Management	Homeless		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	125	472	377.60%	0	0	0.0%

2015 Goal - Religious Coalition Case Management	Homeless		Homeless Person Overnight Shelter	Persons Assisted	0	0	0.0%	0	0	0.0%
2015 Goal - Religious Coalition Case Management	Homeless		Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0	0.0%	0	0	0.0%
2015 Goal - Religious Coalition Case Management	Homeless		Homelessness Prevention	Persons Assisted	0	0	0.0%	0	0	0.0%
2015 Goal - Shelters	Homeless		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	85	64	75.29%	0	0	0.0%
2015 Goal - Sold on Frederick	Affordable Housing		Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0	0.0%	0	0	0.0%
2015 Goal - Sold on Frederick	Affordable Housing		Homeowner Housing Added	Household Housing Unit	0	0	0.0%	0	0	0.0%
2015 Goal - Sold on Frederick	Affordable Housing		Direct Financial Assistance to Homebuyers	Households Assisted	14	19	135.71%	0	0	0.0%
2017 Goal - FCAA Shelter Case Management	Homeless		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0.0%	0	0	0.0%

2017 Goal - FCAA Shelter Case Management	Homeless		Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0.0%	0	0	0.0%
2017 Goal - FCAA Shelter Case Management	Homeless		Homeless Person Overnight Shelter	Persons Assisted	75	64	85.33%	0	0	0.0%
2017 Goal - FCAA Shelter Case Management	Homeless		Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0	0.0%	0	0	0.0%
2017 Goal - Housing Authority Energy Efficiency Rehab	Public Housing		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0.0%	0	0	0.0%
2017 Goal - Housing Authority Energy Efficiency Rehab	Public Housing		Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	60	60	100.00%	0	0	0.0%
2017 Goal - Housing Authority Energy Efficiency Rehab	Public Housing		Homeowner Housing Rehabilitated	Household Housing Unit	1	1	100.00%	0	0	0.0%

2017 Goal - Operation Rehab	Affordable Housing		Homeowner Housing Rehabilitated	Household Housing Unit	1	1	100.00%	0	0	0.0%
2017 Goal - Program Administration & Fair Housing	Affordable Housing		Direct Financial Assistance to Homebuyers	Households Assisted	12	23	191.67%	0	0	0.0%
2017 Goal - Program Administration & Fair Housing	Affordable Housing		Other	Other	0	0	0.0%	0	0	0.0%
2017 Goal - Religious Coalition Case Management	Homeless		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	125	330	264.00%	0	0	0.0%
2017 Goal - Religious Coalition Case Management	Homeless		Homeless Person Overnight Shelter	Persons Assisted	0	0	0.0%	0	0	0.0%
2017 Goal - Religious Coalition Case Management	Homeless		Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0	0.0%	0	0	0.0%
2017 Goal - Religious Coalition Case Management	Homeless		Homelessness Prevention	Persons Assisted	0	0	0.0%	0	0	0.0%

2017 Goal - Shelters	Homeless		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	85	91	107.06%	0	0	0.0%
2017 Goal - Sold on Frederick	Affordable Housing		Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0	0.0%	0	0	0.0%
2017 Goal - Sold on Frederick	Affordable Housing		Homeowner Housing Added	Household Housing Unit	0	0	0.0%	0	0	0.0%
2017 Goal - Sold on Frederick	Affordable Housing		Direct Financial Assistance to Homebuyers	Households Assisted	12	23	191.67%	0	0	0.0%
2019 Goal - FCAA Shelter Case Management	Homeless		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0.0%	0	0	0.0%
2019 Goal - FCAA Shelter Case Management	Homeless		Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0.0%	0	0	0.0%
2019 Goal - FCAA Shelter Case Management	Homeless		Homeless Person Overnight Shelter	Persons Assisted	188	188	100.00%	0	0	0.0%
2019 Goal - FCAA Shelter Case Management	Homeless		Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0	0.0%	0	0	0.0%

2019 Goal - Housing Authority Energy Efficiency Rehab	Public Housing		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0.0%	0	0	0.0%
2019 Goal - Housing Authority Energy Efficiency Rehab	Public Housing		Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	60	60	100.00%	0	0	0.0%
2019 Goal - Housing Authority Energy Efficiency Rehab	Public Housing		Homeowner Housing Rehabilitated	Household Housing Unit	1	1	100.00%	0	0	0.0%
2019 Goal - Operation Rehab	Affordable Housing		Homeowner Housing Rehabilitated	Household Housing Unit	1	1	100.00%	0	0	0.0%
2019 Goal - Program Administration & Fair Housing	Affordable Housing		Direct Financial Assistance to Homebuyers	Households Assisted	12	23	191.67%	0	0	0.0%
2019 Goal - Program Administration & Fair Housing	Affordable Housing		Other	Other	0	0	0.0%	0	0	0.0%

2019 Goal - Religious Coalition Case Management	Homeless		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	125	330	264.00%	0	0	0.0%
2019 Goal - Religious Coalition Case Management	Homeless		Homeless Person Overnight Shelter	Persons Assisted	0	0	0.0%	0	0	0.0%
2019 Goal - Religious Coalition Case Management	Homeless		Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0	0.0%	0	0	0.0%
2019 Goal - Religious Coalition Case Management	Homeless		Homelessness Prevention	Persons Assisted	0	0	0.0%	0	0	0.0%
2019 Goal - Shelters	Homeless		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	85	91	107.06%	0	0	0.0%
2019 Goal - Sold on Frederick	Affordable Housing		Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0	0.0%	0	0	0.0%
2019 Goal - Sold on Frederick	Affordable Housing		Homeowner Housing Added	Household Housing Unit	0	0	0.0%	0	0	0.0%
2019 Goal - Sold on Frederick	Affordable Housing		Direct Financial Assistance to Homebuyers	Households Assisted	12	23	191.67%	0	0	0.0%

AM-1 Program Administration		CDBG: \$88,021	Other	Other	2	2	100.00%	1	1	100.00%
CD-1 Public Facilities Rehabilitation	Non-Housing Community Development	CDBG: \$126,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	166	75	45.18%	91	0	0.0%
ED-1 Economic Development	Non-Housing Community Development	CDBG: \$14,100	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	46	53	100.00%	16	0	0.0%
HO-1 Continuum of Care	Homeless	CDBG: \$26,000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	216	65	30.09%	91	0	0.0%
HO-2 Homelessness Prevention	Homeless	CDBG: \$2,609,423	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	1,335	472	35.36%	1,210	0	0.0%
HS-1 Housing Rehabilitation	Affordable Housing	CDBG: \$24,988	Homeowner Housing Rehabilitated	Household Housing Unit	2	1	50.00%	1	0	0.0%
HS-2 Down Payment Assistance	Affordable Housing	CDBG: \$110,000	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0	0.0%	0	0	0.0%
HS-2 Down Payment Assistance	Affordable Housing	CDBG: \$110,000	Direct Financial Assistance to Homebuyers	Households Assisted	25	19	76.0%	11	0	0.0%
HS-3 Home ownership Program Delivery	Affordable Housing	CDBG: \$25,000	Direct Financial Assistance to Homebuyers	Households Assisted	15	0	0.0%	15	0	0.0%

HS-3 Home ownership Program Delivery	Affordable Housing	CDBG: \$25,000	Other	Other	2	1	50.00%	1	0	0.00%
SN-2 Public Services	Non-Homeless Special Needs		Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	12	22	100.00%	0	0	0.0%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).
91.520(a)

	CDBG
White	79
Black or African American	66
Asian	8
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total:	153
Hispanic	17
Not Hispanic	136
Total:	153

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Based on the IDIS Report PR 23, the City of Frederick's programs benefitted 79 (51.6%) White families, 66 (43.1%) Black or African American families, and 8 (5.2%) Asian families. Additionally, 17 families (11.1%) were Hispanic.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Expected Amount Available	Actual Amount Expended During Program Year 2019
CDBG	FY 2019	\$ 430,109.00	\$ 248,002.28

Table 3 – Resources Made Available

Narrative

The City of Frederick has received the following grant amounts during the time period of July 1, 2019 through June 30, 2020:

- **CDBG Allocation** - \$430,109.00
- **CDBG Program Income** - \$45,585.50
- **Total** - **\$475,694.50**

Of the CDBG expenditures made in the FY 2019 Program Year, \$248,002.28 was expended from the 2019 CDBG allocation and \$413,034.77 was expended from previous years' CDBG allocations. A total of \$661,037.05 in CDBG funds was expended during the FY 2019 Program Year.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Frederick	100%	100%	The City funded ten (10) projects during this CAPER period in this Target Area.

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City of Frederick has allocated its CDBG funds based on principally benefiting Low/Mod income persons; or an activity in which predominantly low- and moderate-income areas or which has a presumed benefit; or an activity with an income requirement of low- and moderate-income persons. All allocated funding has been utilized in a timely manner and within budget.

The City of Frederick used the following criteria for priorities its FY 2019 CDBG projects:

- Meeting the statutory requirements of the CDBG program
- Meeting the needs of very-low and low- and moderate-income residents
- Focusing on low- and moderate-income areas or communities
- Coordinating and leveraging of resources
- Response to expressed needs
- Projects that would otherwise cause a special assessment to be levied against low- and moderate-income households
- Ability to complete the project in a timely manner

Affordable housing was identified as one of the largest underserved needs in the City. The City is not a HUD entitlement jurisdiction under the HOME program. Therefore, resources for housing activities are limited. The primary obstacle to meeting the underserved needs is the limited resources available to address the identified priorities in the City.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

During this CAPER period, the City receive \$45,585.50 in Program Income.

The City does not have any publicly owned land or property within the jurisdiction that was part of the CDBG program. This question is not applicable to the City of Frederick.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	0	0
Number of non-homeless households to be provided affordable housing units	36	1
Number of special-needs households to be provided affordable housing units	6	1
Total:	42	2

Table 5- Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance	0	0
Number of households supported through the production of new units	0	0
Number of households supported through the rehab of existing units	31	2
Number of households supported through the acquisition of existing units	11	0
Total:	42	2

Table 6 - Number of Households Supported

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual
Extremely Low-income	2
Low-income	0
Moderate-income	0
Total:	2

Table 7 – Number of Persons Served

Narrative Information

During this CAPER period, the City of Frederick used its CDBG funds to assist one (1) homeowners through homeowner assistance. 1 (100.0%) were Extremely Low-Income, 0 (0.0%) were Low-Income, and 0 (0.0%) were Moderate-Income.

During this CAPER period, the City of Frederick used its CDBG funds to assist one (1) rental occupied unit. 1 (100.0%) were Extremely Low-Income, 0 (0.0%) were Low-Income, and 0 (0.0%) were Moderate-Income.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through: Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Ending and reducing homelessness is one of the City of Frederick's highest priorities and the City annually commits most of its public service dollars to this mission. Two (2) primary agencies, the Religious Coalition and Frederick Community Action Agency (FCAA) receive CDBG funding to service this special needs population. Both agencies are members of the Continuum of Care which utilize Service Point HMIS to identify and track persons who are unsheltered. Through the Coordinated Assessment system, CoC agencies complete intake forms on all individuals and families which are applying for emergency shelter, Transitional Housing (TH), or Permanent Supportive Housing (PSH). The intake forms are entered in ServicePoint HMIS and entry dates are updated upon admittance into the emergency shelter, TH or PSH. A CoC member agency/FCAA provides extensive outreach on the streets and in the woods of Frederick County as well as case workers complete intake forms at those locations. Another provider, Way Station, Inc. also performs street outreach, mobile crisis services, and Assertive Community Treatment(ACT). CoC funded agencies currently utilize the Coordinated Assessment as the main strategy to move unsheltered persons into emergency shelters, TH, or PSH.

Addressing the emergency shelter and transitional housing needs of homeless persons

Currently, there are five (5) organizations in Frederick County that operate emergency shelters and transitional housing programs, they are:

- **Advocates for Homeless Families** - scattered-site transitional housing facilities (41 beds total) for homeless families and physically or medically disabled adults.
- **Frederick Rescue Mission** - two (2) transitional housing facilities (40) beds for adult men with substance abuse problems.
- **Heartly House** - emergency shelter for survivors of domestic violence including children.
- **The Religious Coalition** - 15-bed emergency shelter for families with children and 80-bed emergency shelter for adults (men and women).

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The City of Frederick through the efforts of Frederick Community Action and the Coalition for the Homeless continued to support the efforts of the local agencies that provide transitional housing for

veterans and their households, households with children and households that are victims of domestic violence, and individuals dealing with mental health or substance abuse problems, to move them into more permanent housing solutions. The City continued to assist, by matching homeless service providers with other supportive services that can help their clients to become self-sufficient.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The Maryland Department of Health and Mental Hygiene (DHMH) provides referral services and case management to persons being discharged from institutions to ensure those persons receive supportive services to prevent homelessness. The City of Frederick continued to support the efforts of the FCAA and other agencies providing assistance to persons discharged that may be at risk of becoming homeless with access to agencies which provide help with financial literacy counseling, emergency rent/mortgage or utility payments, and job training so that they can remain self-sufficient and avoid homelessness.

The Coalition for the Homeless is comprised of individuals, government agencies, faith-based organizations, nonprofit and community-based organizations that share a common concern for the needs of the homeless in Frederick and Frederick County. The Coalition evaluates the needs of those who are homeless, advocates for resources, and coordinates services to meet these needs.

CR-30 - Public Housing 91.220(h); 91.320(j)**Actions taken to address the needs of public housing**

The City of Frederick awarded \$14,100 in Child Care Grants to extremely low-income persons who are living in public housing. Those funds were leveraged with other grant funds to maximize the amount of funds to be utilized to pay for childcare for parents who are employed, seeking education/certification for better employment or completion of high school diploma. This program was successful in its use of CDBG funds of \$14,100 during this program year and was able to assist 24 persons with child care for continued employment, completion of education or trade to become financially independent and improved employment opportunities.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Housing Authority encourages residents of its public housing units to organize community groups to become more involved in housing management. Neighborhood watch groups to watch for crime and for crime prevention have been formed and assist in ensuring the safety of its residents. Meetings are regularly scheduled to discuss the needs and concerns of the residents; voucher holders are encouraged to attend.

Actions taken to provide assistance to troubled PHAs

The Housing Authority of The City of Frederick is not designated as troubled by HUD and is performing satisfactorily in accordance with HUD guidelines and standards.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City of Frederick has made efforts to address barriers to affordable housing by incorporating inclusionary zoning with an ordinance for Moderately Priced Dwelling Units (MPDU's) which requires the ratio of 12.5% per every 25 new units built. A density bonus is available to developers as an encouragement to build additional affordable units. The use of zoning as a tool for affordable housing is also featured with mixed housing types which housing types can aid in the provision of affordable units.

The City recognizes the ongoing need for affordable housing and in part the Sold on Frederick program addresses the need for first time homebuyers through assisting them with the down payment and closing costs for the purchase of their home.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

During the FY 2019 CAPER period, the City of Frederick took the following actions to meet the needs of the underserved in our community:

- Continued to provide zero interest loans to first time homebuyers for purchase of residential property.
- Continued to provide owner occupied housing rehabilitation loans.
- Assisted residents living in public housing with childcare grants to offset the cost of daycare to continue employment, job training or education completion.
- Continued its support and cooperation with the Frederick County Coalition for the Homeless Continuum of Care.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City of Frederick will continue to comply with Title 24 Part 35: Lead-Based Paint Poisoning Prevention in Certain Residential Structures (current rule). Properties built prior to 1978 will require a lead paint risk assessment in accordance with 24 CFR part 35.

Rehabilitation Programs:

The City of Frederick did the following during this CAPER period:

- Applicants for rehabilitation funding received the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects were exempt from some or all lead-based paint requirements.
- The level of federal rehabilitation assistance was properly calculated and the applicable lead-based paint requirements determined.
- Properly qualified personnel perform risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures were incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work were performed in accordance with the applicable standards established in 24 CFR Part 35.
- Required notices regarding lead-based paint evaluation, presumption, and hazard reduction were provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and document ongoing lead-based paint maintenance activities, when applicable.
- Program staff monitors owner compliance with ongoing lead-based paint maintenance activities, when applicable.

Homeownership Programs:

The City of Frederick did the following during this CAPER period:

- Applicants for homeownership assistance received adequate information about lead-based paint requirements.
- Staff properly determines whether proposed projects were exempt from some or all lead based paint requirements.
- A proper visual assessment was performed to identify deteriorated paint in the dwelling unit, any common areas servicing the unit, and exterior surfaces of the building or soil.
- Prior to occupancy, properly qualified personnel perform paint stabilization and the dwelling passes a clearance exam in accordance with the standards established in 24 CFR Part 35.
- The home purchaser received the required lead-based paint pamphlet and notices.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City assisted other agencies and organizations to reduce poverty in the City. The Frederick Community Action Agency (FCAA) is a City department and a community action agency, whose mission is to reduce poverty in the City of Frederick. The CDBG Grant funds assist the FCAA and other organizations to provide services to the homeless and other low- and moderate-income individuals and households out of poverty. During the FY 2019 CAPER period, the City assisted the following projects:

- **Sold on Frederick** - This program provided financial assistance, no interest deferred loans for down payment and closing cost assistance to eligible low to moderate income households who qualify as first-time home buyers in the City of Frederick.
 - **Operation Rehab** - This program provided financial assistance to low to moderate income persons with rehabilitative needs on their primary residence in the City of Frederick. Funds were awarded in the form of a zero percent interest, no monthly payment deferred loan due and payable upon sale, refinance, no longer owner occupied, and/or any changes in title.
 - **FCAA Transitional Shelter** - This program provided case management activities for the homeless services provided by FCAA to persons, families and disabled homeless persons in need of case management including job training/coaching, financial management, education, counseling and life skills.
 - **Religious Coalition Case Management Support** - This activity provided case management supportive services for the eviction prevention and assisted those currently homeless who are very low-, low- and moderate-income persons in The City of Frederick. The supportive services offered included assessment of needs of newly homeless persons and families, provided resource navigation for outside referrals, and facilitate overnight shelter arrangements.
 - **HACF Child Care Assistance** - This activity provided leverage funding for the Family Services Office which then provided grant funds for daycare to parents seeking education and employment.
- Acquisition for Affordable Housing** - Funds were used to acquire an existing housing (single family, town homes or condominiums) to resell to an eligible low to moderate income families.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City's CDBG Program Administrator continued to work with the public and private agencies, and other organizations in the City to coordinate. This ensured that the goals and objectives of the Five-Year Consolidated Plan were addressed by more than one agency. The Grant Administrator facilitated and coordinated the linkages between these public-private partnerships and develop new partnership opportunities.

The City continued to effectively implementation the Five Year Consolidated Plan by involving a variety of agencies both in the community and in the region. Coordination and collaboration between these agencies was important to ensure that the needs in the community were addressed.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

During this CAPER period, the primary responsibility for the administration of the Annual Action Plan was assigned to the CDBG Program Administrator at the City of Frederick. This position coordinates activities among the public and private organizations, in their efforts to implement different elements

and to realize the prioritized goals of the Annual Action Plan. The City is committed to continuing its participation and coordination with public, housing, and social service organizations. The City solicits funding requests for CDBG funds. These requests are reviewed and discussed by the Grant Administrator and an Ad Hoc Committee of community members.

The City recognized the importance of coordination among the City and the community's housing and social service providers in meeting the community's priority needs. Throughout the Five Year Consolidated Planning period, the City undertook actions that called for the City to coordinate with local housing and social service providers in the identification, documentation, and mitigation of community needs. This resulted in a more streamlined and effective service delivery system.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

In the City's 2013 Analysis of Impediments to Fair Housing Choice (AI) identified the impediments to fair housing choice as lack of affordable housing available, lack of general awareness concerning fair housing issues, and inadequate outreach to minority communities.

Actions taken to overcome the effects of the impediments identified include the Annual Proclamation of April as Fair Housing Month proclaimed at the first Mayor and Board of Aldermen workshop in April. This proclamation is televised and presented the City of Frederick's Fair Housing Commission and Community Development Staff to acknowledge the importance and commitment of Affirmatively Furthering Fair Housing in the City of Frederick. The City of Frederick's Fair Housing Commission has amended the Housing Discrimination Ordinance to expand protected classes to be more inclusive.

The City of Frederick has made efforts to address barriers to affordable housing by incorporating inclusionary zoning with an ordinance for Moderately Priced Dwelling Units (MPDU's) which requires the ratio of 12.5% per every 25 new units built. A density bonus is available to developers as an encouragement to build additional affordable units. The use of zoning as a tool for affordable housing is also featured with mixed housing types which housing types can aid in the provision of affordable units. The City recognizes the ongoing need for affordable housing. During this CAPER period, the City funded the Sold on Frederick program to address the needs of first time homebuyers by assisting them with down payment and closing costs for the purchase of their home.

CR-40 - Monitoring 91.220 and 91.230**Description of the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City of Frederick provides citizens with reasonable notice and the opportunity to comment on its Annual Action Plan, its performance under previously funded CDBG Program Years, and substantial amendments to the Five Year Consolidated Plan and Annual Action Plans. The City of Frederick will respond within 15 days in writing to any written complaints or inquiries from citizens in regard to the CDBG Program, its housing strategy, or its CAPER. This is enumerated in its Citizen Participation Plan.

The City monitors its performance with meeting its goals and objectives established in its Five Year Consolidated Plan. It reviews its goals on an annual basis in the preparation of its CAPER and makes adjustments to its goals as needed.

In the expenditure of CDBG funds for housing construction or project improvements, the City's inspectors make periodic on-site inspections to ensure compliance with the local housing code. The City also requires submittal of architectural drawings, site plans, and work specifications for this work. These are reviewed prior to issuance of building permits and the distribution of CDBG funds.

All organizations, agencies and businesses are encouraged to submit projects or activities to benefit low to moderate income persons, aid in the prevention or elimination of slum or blight or meet a need of particular urgency (referred to as urgent need.) The City maintains relationships with local minority agencies providing services to non-English speaking persons and have provided funding in prior years.

In compliance with HUD's regulation of amount of funds an entitlement community must use 1.5 times the balance in their line of credit prior to the end of the fiscal year, the City of Frederick met its timeliness test. Expenditures was consistent the cap guidelines for public services and administration.

All of the City of Frederick's CDBG activities met one of HUD's national objectives primarily serving low to moderate income persons; the City complied with the overall benefit certification.

No activities were undertaken that required notification or implementation of relocation or displacement requirements.

Citizen Participation Plan 91.105(d); 91.115(d)**Description of the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The City of Frederick placed the CAPER document on public display for a period of 15 days beginning on Wednesday, December 23, 2020 through Thursday, January 7, 2021. A copy of the Public Notice was published in the local newspaper on Wednesday, December 23, 2020, a copy of which is attached in the Citizen Participation Section of this CAPER document.

The FY 2019 CAPER is on display on the City's web page: <https://www.cityoffrederickmd.gov>.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Frederick did not make any changes to the FY 2015-2019 Five Year Consolidated Plan and its program objectives during this reporting period.

Describe accomplishments and program outcomes during the last year.

During this CAPER period, the City of Frederick expended CDBG funds on the following activities:

- **Acquisition** - \$322,986.70, which is 48.86% of the total expenditures.
- **Housing** - \$136,838.46, which is 20.70% of the total expenditures.
- **Public Facilities and Improvements** - \$74,340.35, which is 11.25% of the total expenditures.
- **Public Services** - \$52,176.00, which is 7.89% of the total expenditures.
- **General Administration and Planning** - \$74,695.54, which is 11.30% of the total expenditures.
- **Total: \$661,037.05**

The City of Frederick Timeliness Ratio of unexpended funds as a percentage of the FY 2019 CDBG allocation is 0.79, which is under the maximum 1.5 ratio.

During this CAPER period, the CDBG program targeted the following with its funds:

- **Percentage of Expenditures Assisting Low- and Moderate-Income Persons and Households Either Directly or On an Area Basis** - 100.00%
- **Percentage of Expenditures that Benefit Low- and Moderate-Income Areas** - 6.49%
- **Percentage of Expenditures that Aid in the Prevention or Elimination of Slum or Blight** - 0.00%

During this CAPER period, the income level beneficiaries data were the following:

- **Extremely Low Income (<=30%)** - 37.18%
- **Low Income (30-50%)** - 37.18%
- **Moderate Income (50-80%)** - 25.64%
- **Total Low- and Moderate-Income (<=80%)** - 100.0%
- **Non Low- and Moderate-Income (>80%)** - 0.0%

During this CAPER period, the City had the following CDBG accomplishments:

- **Actual Jobs Created or Retained** - 0
- **Households Receiving Housing Assistance** - 1

- **Persons Assisted Directly, Primarily by Public Services and Public Facilities - 77**
- **Persons for Whom Services and Facilities were Available - 74,605**
- **Units Rehabilitated - Single Units - 1**
- **Units Rehabilitated - Multi Units Housing - 0**

During this CAPER period, the City leveraged \$74,334.00 for CDBG Activities based off the PR54 CDBG Community Development Block Grant Performance Profile Report.

The City of Frederick did not make any prior year adjustments, no lump sum agreements, no relocation during this CAPER period. None of the CDBG Funds were allocated to activities that did not meet the National Objective requirements.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

CR-50 - Section 3 Report

The HUD Section 3 Report for the City of Frederick's FY 2019 CDBG Program, was submitted in the SPEARS system.

CR-55 - IDIS Reports

Attached are the following U.S. Department of Housing and Urban Development (HUD) Reports from IDIS for FY 2019 for the period between July 1, 2019 and June 30, 2020.

The following reports are:

- **IDIS Report PR26** - CDBG Financial Summary
- **IDIS Report PR01** - HUD Grants and Program Income report
- **IDIS Report PR03** - Activity Summary Report
- **IDIS Report PR06** - Summary of Consolidated Plan Projects
- **IDIS Report PR23** - Summary of Accomplishments



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
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 PR26 - CDBG Financial Summary Report
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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	658,053.80
02 ENTITLEMENT GRANT	430,109.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	45,585.50
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,133,748.30

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	586,341.51
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	586,341.51
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	74,695.54
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	661,037.05
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	472,711.25

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	586,341.51
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	586,341.51
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2017 PY: 2018 PY: 2019
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	1,451,917.21
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	1,451,917.21
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	52,176.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	6.47
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	38,082.47
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	14,100.00
32 ENTITLEMENT GRANT	430,109.00
33 PRIOR YEAR PROGRAM INCOME	193,036.88
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	623,145.88
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	2.26%



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PART V: PLANNING AND ADMINISTRATION (PA) CAP	
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	74,695.54
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	25,302.03
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	17,495.07
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	82,502.50
42 ENTITLEMENT GRANT	430,109.00
43 CURRENT YEAR PROGRAM INCOME	45,585.50
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	475,694.50
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	17.34%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17
 Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18
 Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	19	1328	6371721	Acquisition for Affordable Housing	01	LMH	\$322,951.70
2015	19	1328	6386187	Acquisition for Affordable Housing	01	LMH	\$35.00
					01	Matrix Code	\$322,986.70
2019	5	1322	6341830	FCAA Transitional Shelter	03C	LMC	\$2,701.95
2019	5	1322	6360505	FCAA Transitional Shelter	03C	LMC	\$4,904.55
2019	5	1322	6369557	FCAA Transitional Shelter	03C	LMC	\$5,865.97
2019	5	1322	6377267	FCAA Transitional Shelter	03C	LMC	\$3,557.54
2019	5	1322	6386187	FCAA Transitional Shelter	03C	LMC	\$1,328.34
2019	6	1323	6314373	Religious Coalition Supportive Services	03C	LMC	\$12,307.00
2019	6	1323	6335300	Religious Coalition Supportive Services	03C	LMC	\$10,272.00
2019	6	1323	6341830	Religious Coalition Supportive Services	03C	LMC	\$3,421.00
2019	9	1325	6324729	Friends for Neighborhood Progress	03C	LMC	\$14,234.00
					03C	Matrix Code	\$58,592.35
2018	9	1315	6306532	FCAA HVAC and Flooring	03E	LMC	\$15,748.00
					03E	Matrix Code	\$15,748.00
2019	7	1324	6335300	Child Care Grants	05L	LMC	\$3,202.50
2019	7	1324	6349519	Child Care Grants	05L	LMC	\$6,271.00
2019	7	1324	6369557	Child Care Grants	05L	LMC	\$4,626.50
					05L	Matrix Code	\$14,100.00
2018	10	1317	6286476	Asian American Tenant Build Out	05M	LMA	\$12,166.00
2018	10	1317	6306532	Asian American Tenant Build Out	05M	LMA	\$12,166.00
2018	10	1317	6335300	Asian American Tenant Build Out	05M	LMA	\$13,744.00
					05M	Matrix Code	\$38,076.00
2018	2	1308	6286476	Home-ownership Program Delivery	13B	LMH	\$1,600.45
2018	2	1308	6298691	Home-ownership Program Delivery	13B	LMH	\$2,412.11
2018	2	1308	6306532	Home-ownership Program Delivery	13B	LMH	\$2,263.43
2018	2	1308	6314369	Home-ownership Program Delivery	13B	LMH	\$453.01
2018	3	1309	6306532	Sold on Frederick	13B	LMH	\$12,000.00
2019	3	1320	6335300	Sold on Frederick	13B	LMH	\$10,000.00
2019	3	1320	6341830	Sold on Frederick	13B	LMH	\$30,000.00
2019	3	1320	6349519	Sold on Frederick	13B	LMH	\$10,000.00
					13B	Matrix Code	\$68,729.00
2019	11	1326	6349519	Community Living Driveway Expansion	14A	LMH	\$35,871.30
2019	11	1326	6360505	Community Living Driveway Expansion	14A	LMH	\$3,985.70



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	12	1327	6360505	Weinberg House	14A	Matrix Code	\$39,857.00
					14D	LMH	\$7,928.00
					14D	Matrix Code	\$7,928.00
2019	2	1319	6314373	Homeownership Program Delivery	14H	LMH	\$2,263.43
2019	2	1319	6324729	Homeownership Program Delivery	14H	LMH	\$3,112.11
2019	2	1319	6335300	Homeownership Program Delivery	14H	LMH	\$2,234.34
2019	2	1319	6341830	Homeownership Program Delivery	14H	LMH	\$2,261.74
2019	2	1319	6349519	Homeownership Program Delivery	14H	LMH	\$2,263.42
2019	2	1319	6360505	Homeownership Program Delivery	14H	LMH	\$2,265.37
2019	2	1319	6369557	Homeownership Program Delivery	14H	LMH	\$3,112.82
2019	2	1319	6377267	Homeownership Program Delivery	14H	LMH	\$2,261.53
2019	2	1319	6386187	Homeownership Program Delivery	14H	LMH	\$549.70
					14H	Matrix Code	\$20,324.46
Total							\$586,341.51

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2019	7	1324	6335300	No	Child Care Grants	B19MC240013	EN	05L	LMC	\$3,202.50
2019	7	1324	6349519	No	Child Care Grants	B19MC240013	PI	05L	LMC	\$6,271.00
2019	7	1324	6369557	No	Child Care Grants	B19MC240013	EN	05L	LMC	\$4,626.50
								05L	Matrix Code	\$14,100.00
2018	10	1317	6286476	No	Asian American Tenant Build Out	B18MC240013	EN	05M	LMA	\$12,166.00
2018	10	1317	6306532	No	Asian American Tenant Build Out	B18MC240013	EN	05M	LMA	\$12,166.00
2018	10	1317	6335300	No	Asian American Tenant Build Out	B18MC240013	EN	05M	LMA	\$13,744.00
								05M	Matrix Code	\$38,076.00
				No	Activity to prevent, prepare for, and respond to Coronavirus					\$52,176.00
Total										\$52,176.00

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	1	1307	6286476	General Program Admin	21A		\$4,077.77
2018	1	1307	6298691	General Program Admin	21A		\$5,668.23
2018	1	1307	6306532	General Program Admin	21A		\$5,691.80
2018	1	1307	6314369	General Program Admin	21A		\$2,057.27
2019	1	1318	6314373	General Program Admin/Fair Housing	21A		\$6,186.04
2019	1	1318	6324729	General Program Admin/Fair Housing	21A		\$7,811.35



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	1	1318	6335300	General Program Admin/Fair Housing	21A		\$5,902.40
2019	1	1318	6341830	General Program Admin/Fair Housing	21A		\$5,280.22
2019	1	1318	6349519	General Program Admin/Fair Housing	21A		\$5,463.58
2019	1	1318	6360505	General Program Admin/Fair Housing	21A		\$5,874.77
2019	1	1318	6369557	General Program Admin/Fair Housing	21A		\$7,747.27
2019	1	1318	6377267	General Program Admin/Fair Housing	21A		\$5,963.11
2019	1	1318	6386187	General Program Admin/Fair Housing	21A		\$6,971.73
						21A	
Total						Matrix Code	<u>\$74,695.54</u>
							\$74,695.54

U.S. DEPARTMENT OF HOUSING AND URBAN
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Program	Fund Type	Grantee Name	Grantee State Code	Grant Year	Grant Number	Authorized Amount	Suballocated Amount	Amount Committed to Activities	Net Drawn Amount	FY YTD Net Draw Amount	Available to Commit	Available to Draw	Recapture Amount		
CDBG	EN	FREDERICK	MD	1988	B88MC240013	\$297,000.00	\$0.00	\$297,000.00	\$297,000.00	\$0.00	\$0.00	\$0.00	\$0.00		
				1989	B89MC240013	\$309,000.00	\$0.00	\$309,000.00	\$309,000.00	\$0.00	\$0.00	\$0.00	\$0.00		
				1990	B90MC240013	\$296,000.00	\$0.00	\$296,000.00	\$296,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				1991	B91MC240013	\$330,000.00	\$0.00	\$330,000.00	\$330,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				1992	B92MC240013	\$349,000.00	\$0.00	\$349,000.00	\$349,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				1993	B93MC240013	\$397,000.00	\$0.00	\$397,000.00	\$397,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				1994	B94MC240013	\$432,000.00	\$0.00	\$432,000.00	\$432,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				1995	B95MC240013	\$461,000.00	\$0.00	\$461,000.00	\$461,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				1996	B96MC240013	\$449,000.00	\$0.00	\$449,000.00	\$449,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				1997	B97MC240013	\$442,000.00	\$0.00	\$442,000.00	\$442,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				1998	B98MC240013	\$429,000.00	\$0.00	\$429,000.00	\$429,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				1999	B99MC240013	\$431,000.00	\$0.00	\$431,000.00	\$431,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				2000	B00MC240013	\$430,000.00	\$0.00	\$430,000.00	\$430,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				2001	B01MC240013	\$445,000.00	\$0.00	\$445,000.00	\$445,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				2002	B02MC240013	\$438,000.00	\$0.00	\$438,000.00	\$438,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				2003	B03MC240013	\$480,000.00	\$0.00	\$480,000.00	\$480,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				2004	B04MC240013	\$469,000.00	\$0.00	\$469,000.00	\$469,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				2005	B05MC240013	\$444,338.00	\$0.00	\$444,338.00	\$444,338.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				2006	B06MC240013	\$399,634.00	\$0.00	\$399,634.00	\$399,634.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				2007	B07MC240013	\$398,794.00	\$0.00	\$398,794.00	\$398,794.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2008	B08MC240013	\$384,928.00	\$0.00	\$384,928.00	\$384,928.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
2009	B09MC240013	\$389,566.00	\$0.00	\$389,566.00	\$389,566.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
2010	B10MC240013	\$421,306.00	\$0.00	\$421,306.00	\$421,306.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
2011	B11MC240013	\$351,775.00	\$0.00	\$351,775.00	\$351,775.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
2012	B12MC240013	\$306,500.00	\$0.00	\$306,500.00	\$306,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
2013	B13MC240013	\$347,270.00	\$0.00	\$347,270.00	\$347,270.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
2014	B14MC240013	\$354,627.00	\$0.00	\$354,125.84	\$334,973.14	\$0.00	\$501.16	\$19,653.86	\$0.00	\$0.00	\$0.00				
2015	B15MC240013	\$372,370.00	\$0.00	\$372,370.00	\$372,370.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
2016	B16MC240013	\$366,697.00	\$0.00	\$366,697.00	\$366,697.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
2017	B17MC240013	\$360,548.00	\$0.00	\$360,548.00	\$360,548.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
2018	B18MC240013	\$416,526.00	\$0.00	\$416,526.00	\$339,630.00	\$0.00	\$0.00	\$76,895.94	\$0.00	\$0.00	\$0.00				
2019	B19MC240013	\$430,109.00	\$0.00	\$419,957.95	\$258,849.50	\$0.00	\$10,151.05	\$171,259.50	\$0.00	\$0.00	\$0.00				
FREDERICK Subtot						\$12,628,988.00	\$0.00	\$12,618,335.79	\$12,361,178.70	\$0.00	\$10,652.21	\$267,809.30	\$0.00		
EN Subtotal:						\$12,628,988.00	\$0.00	\$12,618,335.79	\$12,361,178.70	\$0.00	\$10,652.21	\$267,809.30	\$0.00		
RL	FREDERICK	MD	1998	B98MC240013	\$944.44	\$0.00	\$944.44	\$944.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			1999	B99MC240013	\$17,512.02	\$0.00	\$17,512.02	\$17,512.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			2000	B00MC240013	\$18,762.69	\$0.00	\$18,762.69	\$18,762.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			2001	B01MC240013	\$40,874.50	\$0.00	\$40,874.50	\$40,874.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			2002	B02MC240013	\$55,862.19	\$0.00	\$55,862.19	\$55,862.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			2003	B03MC240013	\$855.24	\$0.00	\$855.24	\$855.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			2018	B18MC240013	\$108,000.00	\$0.00	\$108,000.00	\$108,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			2019	B19MC240013	\$27,076.00	\$0.00	\$11,076.00	\$11,076.00	\$0.00	\$16,000.00	\$16,000.00	\$0.00	\$0.00		
			2020	B20MC240013	\$18,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,000.00	\$18,000.00	\$0.00	\$0.00		
			FREDERICK Subtot						\$287,887.08	\$0.00	\$253,887.08	\$253,887.08	\$0.00	\$34,000.00	\$34,000.00
RL Subtotal:						\$287,887.08	\$0.00	\$253,887.08	\$253,887.08	\$0.00	\$34,000.00	\$34,000.00	\$0.00		
PI	FREDERICK	MD	1997	B97MC240013	\$142,981.88	\$0.00	\$142,981.88	\$142,981.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			1998	B98MC240013	\$91,526.34	\$0.00	\$91,526.34	\$91,526.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			1999	B99MC240013	\$166,501.58	\$0.00	\$166,501.58	\$166,501.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			2000	B00MC240013	\$65,036.84	\$0.00	\$65,036.84	\$65,036.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			2001	B01MC240013	\$59,904.17	\$0.00	\$59,904.17	\$59,904.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			2002	B02MC240013	\$99,581.59	\$0.00	\$99,581.59	\$99,581.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			2003	B03MC240013	\$338,236.46	\$0.00	\$338,236.46	\$338,236.46	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			2004	B04MC240013	\$663,652.77	\$0.00	\$663,652.77	\$663,652.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
2005	B05MC240013	\$325,261.67	\$0.00	\$325,261.67	\$325,261.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				

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Program	Fund Type	Grantee Name	Grantee State Code	Grant Year	Grant Number	Authorized Amount	Suballocated Amount	Amount Committed to Activities	Net Drawn Amount	FY YTD Net Draw Amount	Available to Commit	Available to Draw	Recapture Amount				
CDBG	PI	FREDERICK	MD	2006	B06MC240013	\$163,742.88	\$0.00	\$163,742.88	\$163,742.88	\$0.00	\$0.00	\$0.00	\$0.00				
				2007	B07MC240013	\$281,001.06	\$0.00	\$281,001.06	\$281,001.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
				2008	B08MC240013	\$333,726.84	\$0.00	\$333,726.84	\$333,726.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
				2009	B09MC240013	\$346,407.96	\$0.00	\$346,407.96	\$346,407.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
				2010	B10MC240013	\$59,353.37	\$0.00	\$59,353.37	\$59,353.37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				2011	B11MC240013	\$28,906.96	\$0.00	\$28,906.96	\$28,906.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				2012	B12MC240013	\$139,206.79	\$0.00	\$139,206.79	\$139,206.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				2013	B13MC240013	\$165,857.62	\$0.00	\$165,857.62	\$165,857.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				2014	B14MC240013	\$57,354.20	\$0.00	\$57,354.20	\$57,354.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				2015	B15MC240013	\$83,260.46	\$0.00	\$83,260.46	\$83,260.46	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				2016	B16MC240013	\$141,972.54	\$0.00	\$141,972.54	\$141,972.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				2017	B17MC240013	\$50,494.04	\$0.00	\$50,494.04	\$50,494.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				2018	B18MC240013	\$85,036.88	\$0.00	\$85,036.88	\$85,036.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				2019	B19MC240013	\$18,509.50	\$0.00	\$9,097.35	\$9,097.35	\$0.00	\$9,412.15	\$9,412.15	\$0.00	\$9,412.15	\$9,412.15	\$0.00	
				FREDERICK Subtot						\$3,907,514.40	\$0.00	\$3,898,102.25	\$3,898,102.25	\$0.00	\$9,412.15	\$9,412.15	\$0.00
				PI Subtotal:						\$3,907,514.40	\$0.00	\$3,898,102.25	\$3,898,102.25	\$0.00	\$9,412.15	\$9,412.15	\$0.00
				GRANTEE						\$16,824,389.48	\$0.00	\$16,770,325.12	\$16,513,168.03	\$0.00	\$54,064.36	\$311,221.45	\$0.00

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Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year	
2019 1	General Program Administration and Fair Housing	Administer CDBG program and Fair Housing Activities.	CDBG	\$88,012.00	\$82,502.50	\$57,200.47	\$25,302.03	\$57,200.47
2	Home ownership Program Delivery	Provide home ownership program delivery	CDBG	\$0.00	\$25,000.00	\$20,324.46	\$4,675.54	\$20,324.46
3	Sold on Frederick	This program will provide financial assistance, no interest deferred loans for down payment and closing cost assistance to 10 low to moderate income households who qualify as first time home buyers in the City of Frederick. These funds may be used for closing costs, up to 50% of the required down payment, interest rate buy-down, and/or principal loan curtailment. Eleven loans in the amount of \$10,000 per household will be offered to enable buyers the opportunity of home ownership.	CDBG	\$110,000.00	\$132,076.00	\$50,000.00	\$82,076.00	\$50,000.00
4	Operation Rehab	Assist one (1) low to moderate income home owner with rehabilitation necessary for health and safety of household and property.	CDBG	\$14,988.00	\$14,988.00	\$0.00	\$14,988.00	\$0.00
5	FCAA Transitional Shelter	Provide case management services for clients at the Transitional Shelter, Transitional Apartments and Housing First Program.	CDBG	\$26,000.00	\$26,000.00	\$18,358.35	\$7,641.65	\$18,358.35
6	Religious Coalition Case Management Support	Provide case management activities for the eviction prevention and assist those who are currently homeless.	CDBG	\$26,000.00	\$26,000.00	\$26,000.00	\$0.00	\$26,000.00
7	Child Care Grants	Provide child care grants for public housing residents enrolled in education completion program, seeking employment or in need of assistance to stay employed.	CDBG	\$14,100.00	\$14,100.00	\$14,100.00	\$0.00	\$14,100.00
8	Group Home Drive Way Expansion	Expanding existing group home driveways for handicap accessibility.	CDBG	\$36,000.00	\$0.00	\$0.00	\$0.00	\$0.00
9	FNP Rehab Project	Friends for Neighborhood Progress rehabilitation projects located at 100 S. Market Street supporting Frederick Community Action Agency includes HVAC mini splits, replacement stairway and repaving of asphalt parking lot.	CDBG	\$52,000.00	\$52,000.00	\$14,234.00	\$37,766.00	\$14,234.00
10	Weinberg House Senior Apartments	Provide rehabilitative assistance to low income senior apartments in need of replacement sidewalks and windows.	CDBG	\$48,000.00	\$0.00	\$0.00	\$0.00	\$0.00
11	Community Living Driveway Expansion	Project will include the expansion of existing driveways at two (2) group homes serving very low income developmentally disabled persons.	CDBG	\$36,000.00	\$39,857.00	\$39,857.00	\$0.00	\$39,857.00
12	Weinberg House Senior Apartments	This project will assist the repair of the crumbling exterior flatwork/sidewalks to the building serving low income senior citizens, removal of old carpeting with new flooring and replacement of leaking windows.	CDBG	\$48,000.00	\$48,000.00	\$7,928.00	\$40,072.00	\$7,928.00

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Plan IDIS Year Project	Project Title and Description		Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year
2019 13	Acquisition for Affordable Housing	Funds will be used to acquire existing housing (single family, town homes or condominiums) to resell to eligible low to moderate income families. Repayment of funds will be dedicated to a Revolving Loan Fund to allow the repayment of loans to be used to fund the acquisition of new properties. Income qualifications used will be the 80% uncapped income limits as the City of Frederick is one of the approved jurisdictions to use uncapped income limits for its programs.	CDBG	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00
14	Utility Grant Assistance	Utility assistance grants will be awarded to income eligible city residents households affected financially impacted by the COVID 19 crisis. Assistance will be for a one time grant in the amount of \$600 per household for over due electric or gas utility bills. Payments will be made on behalf of the residents by the service agency Office of Home Energy Programs who will administer the program.	CDBG	\$243,423.00	\$0.00	\$0.00	\$0.00	\$0.00
15	Utility Assistance Grants	CARES CV funds will be used for utility assistance grants for extremely low, very low and moderate income households impacted by the COVID-19 crisis.	CDBG	\$243,423.00	\$0.00	\$0.00	\$0.00	\$0.00



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Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Acquisition	Acquisition of Real Property (01)	1	\$322,986.70	0	\$0.00	1	\$322,986.70
	Disposition (02)	1	\$0.00	0	\$0.00	1	\$0.00
	Total Acquisition	2	\$322,986.70	0	\$0.00	2	\$322,986.70
Housing	Homeownership Assistance-excluding Housing Counseling under 24 CFR 5.100 (13B)	1	\$50,000.00	4	\$18,729.00	5	\$68,729.00
	Rehab; Single-Unit Residential (14A)	1	\$0.00	4	\$39,857.00	5	\$39,857.00
	Rehab; Multi-Unit Residential (14B)	0	\$0.00	3	\$0.00	3	\$0.00
	Rehab; Other Publicly-Owned Residential Buildings (14D)	1	\$7,928.00	0	\$0.00	1	\$7,928.00
	Energy Efficiency Improvements (14F)	0	\$0.00	1	\$0.00	1	\$0.00
	Rehabilitation Administration (14H)	1	\$20,324.46	1	\$0.00	2	\$20,324.46
	Housing Services - Excluding Housing Counseling, under 24 CFR 5.100 (14J)	0	\$0.00	1	\$0.00	1	\$0.00
	Total Housing	4	\$78,252.46	14	\$58,586.00	18	\$136,838.46
Public Facilities and Improvements	Facility for Persons with Disabilities (03B)	0	\$0.00	1	\$0.00	1	\$0.00
	Homeless Facilities (not operating costs) (03C)	3	\$58,592.35	7	\$0.00	10	\$58,592.35
	Neighborhood Facilities (03E)	0	\$0.00	3	\$15,748.00	3	\$15,748.00
	Total Public Facilities and Improvements	3	\$58,592.35	11	\$15,748.00	14	\$74,340.35
Public Services	Child Care Services (05L)	1	\$14,100.00	1	\$0.00	2	\$14,100.00
	Health Services (05M)	1	\$38,076.00	0	\$0.00	1	\$38,076.00
	Other Public Services Not Listed in 05A-05Y, 03T (05Z)	0	\$0.00	5	\$0.00	5	\$0.00
	Total Public Services	2	\$52,176.00	6	\$0.00	8	\$52,176.00
General Administration and Planning	General Program Administration (21A)	2	\$74,695.54	3	\$0.00	5	\$74,695.54
	Total General Administration and Planning	2	\$74,695.54	3	\$0.00	5	\$74,695.54
Grand Total		13	\$586,703.05	34	\$74,334.00	47	\$661,037.05



U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Summary of Accomplishments
 Program Year: 2019

DATE: 11-13-20
 TIME: 14:20
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CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Acquisition	Acquisition of Real Property (01)	Housing Units	1	0	1
	Disposition (02)	Housing Units	0	0	0
	Total Acquisition		1	0	1
Housing	Homeownership Assistance-excluding Housing Counseling under 24 CFR 5.100 (13B)	Households	0	45	45
	Rehab; Single-Unit Residential (14A)	Housing Units	1	4	5
	Rehab; Multi-Unit Residential (14B)	Housing Units	0	82	82
	Rehab; Other Publicly-Owned Residential Buildings (14D)	Housing Units	0	0	0
	Energy Efficiency Improvements (14F)	Housing Units	0	7	7
	Rehabilitation Administration (14H)	Housing Units	0	0	0
	Housing Services - Excluding Housing Counseling, under 24 CFR 5.100 (14J)	Housing Units	0	13	13
	Total Housing		1	151	152
Public Facilities and Improvements	Facility for Persons with Disabilities (03B)	Public Facilities	0	85	85
	Homeless Facilities (not operating costs) (03C)	Public Facilities	0	4,156	4,156
	Neighborhood Facilities (03E)	Public Facilities	0	3,449	3,449
	Total Public Facilities and Improvements		0	7,690	7,690
Public Services	Child Care Services (05L)	Persons	24	22	46
	Health Services (05M)	Persons	74,605	0	74,605
	Other Public Services Not Listed in 05A-05Y, 03T (05Z)	Persons	0	1,340	1,340
	Total Public Services		74,629	1,362	75,991
Grand Total			74,631	9,203	83,834



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CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Total Hispanic		Total Hispanic Households	
			Persons	Total Households		
Housing	White	0	0	78	17	
	Black/African American	0	0	66	0	
	Asian	0	0	8	0	
	Total Housing	0	0	152	17	
Non Housing	White	4,677	1,000	1	0	
	Black/African American	3,663	371	0	0	
	Asian	117	0	0	0	
	American Indian/Alaskan Native	125	0	0	0	
	Native Hawaiian/Other Pacific Islander	26	0	0	0	
	American Indian/Alaskan Native & White	4	0	0	0	
	Amer. Indian/Alaskan Native & Black/African Amer.	3	0	0	0	
	Other multi-racial	461	0	0	0	
	Total Non Housing	9,076	1,371	1	0	
	Grand Total	White	4,677	1,000	79	17
		Black/African American	3,663	371	66	0
Asian		117	0	8	0	
American Indian/Alaskan Native		125	0	0	0	
Native Hawaiian/Other Pacific Islander		26	0	0	0	
American Indian/Alaskan Native & White		4	0	0	0	
Amer. Indian/Alaskan Native & Black/African Amer.		3	0	0	0	
Other multi-racial		461	0	0	0	
Total Grand Total		9,076	1,371	153	17	



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CDBG Beneficiaries by Income Category

	Income Levels	Owner Occupied	Renter Occupied	Persons
Housing	Extremely Low (<=30%)	1	0	0
	Low (>30% and <=50%)	0	0	0
	Mod (>50% and <=80%)	0	0	0
	Total Low-Mod	1	0	0
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	1	0	0
Non Housing	Extremely Low (<=30%)	0	0	28
	Low (>30% and <=50%)	0	0	29
	Mod (>50% and <=80%)	0	0	20
	Total Low-Mod	0	0	77
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	0	0	77

CR-60 - Citizen Participation

The following pages include the public display notice, sign-in sheet, and any public or written comments received by the City of Frederick.

**CITY OF FREDERICK, MARYLAND
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**FY 2019 CONSOLIDATED ANNUAL PERFORMANCE
AND EVALUATION REPORT (CAPER)**

NOTICE OF PUBLIC HEARING AND DISPLAY OF THE CAPER

In accordance with Title I of the National Affordable Housing Act of 1990, P.L. 101-625, the City of Frederick has prepared its Fiscal Year 2019 Consolidated Annual Performance and Evaluation Report (CAPER) for its Community Development Block Grant Program (CDBG). This report describes the level of housing assistance and other community development activities designed to benefit low- and moderate-income persons and households through various Federal funding programs during Fiscal Year 2019 (July 1, 2019 through June 30, 2020).

The City will hold a virtual public hearing on Thursday, January 7, 2021 at 7:00 PM. The virtual public hearing can be viewed via:

- Cable: Channel 99
- Streaming:
 - Channel 99 Online at <https://www.cityoffrederickmd.gov/901/City-Online-Meetings>
 - Closed Captioning via <http://cityoffrederickmd.gov/cc>

To provide comments and feedback at the virtual public hearing:

- During the meeting: Call 301-600-1213.

Comments will be limited to five minutes and offered during the public comment agenda item (per usual meeting protocols). Callers will be placed in a queue upon calling.

- Prior to the Meeting: Comment can be made through Granicus at:
<https://cityoffrederick.granicusideas.com/meetings>

To e-comment, an account must be created - it takes only a few moments. Commenting will be available until one hour prior to the meeting.

The purpose of the public hearing will be to obtain citizens comments on the FY 2019 CAPER document.

The City of Frederick intends to submit the FY 2019 CAPER to the U.S. Department of Housing and Urban Development (HUD) on or before January 13, 2021.

A copy of the FY 2019 CAPER is available for public inspection beginning Wednesday, December 23, 2020 through Thursday, January 7, 2021. The FY 2019 CAPER will be accessible at the City's Website: <https://www.cityoffrederickmd.gov/>.

All interested persons are encouraged to review the FY 2019 CAPER. Comments on the CAPER will be considered until Thursday, January 7, 2021. Written comments should be addressed to Mr. Joe Adkins, AICP, Deputy Director, Planning Department, 101 N Court Street, Frederick, MD 21701 or phone: (301) 600 - 1655, or via email to jadkins@cityoffrederickmd.gov.