



FREDERICK PLANNING

Planning Commission 2020-2021 DEADLINE SCHEDULE

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*Applicable to Annexations, Master Plans, Combined Preliminary/Site Plans, and Residential or Mixed Use Preliminary Plats of more than 5 lots.***

<u>Initial Submittal</u> (1)	<u>DRC Meeting</u> (2)	<u>First Resubmittal Deadline</u> (3)	<u>Second DRC Meeting</u>	<u>PC Workshop</u> (4)	<u>Second Resubmittal Deadline</u> (5)	<u>Pre-Planning Commission Meeting</u> (6)	<u>PC Hearing</u> (7)
01-27-2020	03-23-2020	04-27-2020	5-26-2020	06-15-2020	06-22-2020	07-10-2020	07-13-2020
02-24-2020	04-27-2020	Tues. 5-26-2020	6-22-2020	07-20-2020	07-27-2020	08-07-2020	08-10-2020
03-23-2020	Tues. 5-26-2020	06-22-2020	07-27-2020	08-17-2020	08-24-2020	9-11-2020	09-14-2020
04-27-2020	06-22-2020	07-27-2020	08-24-2020	09-21-2020	09-28-2020	10-09-2020	10-12-2020
Tues. 5-26-2020	07-27-2020	08-24-2020	09-28-2020	10-19-2020	10-26-2020	11-06-2020	11-09-2020
06-22-2020	08-24-2020	09-28-2020	10-26-2020	11-16-2020	11-23-2020	12-11-2020	12-14-2020
07-27-2020	09-28-2020	10-26-2020	11-23-2020	12-21-2020	12-28-2020	01-08-2021	01-11-2021
08-24-2020	10-26-2020	11-23-2020	12-28-2020	Tues. 01-19-2021	1-25-2021	02-05-2021	02-08-2021
09-28-2020	11-23-2020	12-28-2020	01-25-2021	Tues. 02-16-2021	02-22-2021	03-05-2021	03-08-2021
10-26-2020	12-28-2020	01-25-2021	02-22-2021	03-15-2021	03-22-2021	04-09-2021	04-12-2021
11-23-2020	01-25-2021	02-22-2021	03-22-2021	04-19-2021	04-26-2021	05-07-2021	05-10-2021
12-28-2020	02-22-2021	03-22-2021	04-27-2021	05-17-2021	05-25-2021	06-11-2021	06-14-2021

Important Information

- 1) **Initial Submittal:** Applications shall be submitted to the Planning Department on the first floor of the Municipal Office Annex located at 140 West Patrick Street by 3 pm on the deadline date specified on this schedule. Applications submitted earlier than the date specified will be held until the submittal deadline on the calendar.
- 2) **Development Review Conference (DRC) Meeting:** Meeting with staff to discuss the outstanding issues associated with the plan. DRC meetings are held at the Municipal Office Annex Building at 140 W Patrick Street beginning at 8:00am unless otherwise noted on monthly agenda.
- 3) **First Resubmittal Deadline:** Deadline date for submitting revised plans addressing staff DRC comments.
- 4) **Second DRC Meeting:** To review the first resubmission addressing the first round of staff DRC Comments:
- 5) **Planning Commission Workshop:** Pending the completion and resolution of all DRC comments, the application will be scheduled for a workshop with the Planning Commission. Workshops are held at the Municipal Office Annex building at 140 W. Patrick Street beginning at 2:00pm unless otherwise noted on the monthly agenda.
- 6) **Second Resubmittal Deadline:** Deadline date for submitting revised plans after PC Workshop meeting for presentation at the PC hearing.
- 7) **Pre-Planning Commission Meeting:** The Friday before the public hearing, a field trip meeting will be held at the Municipal Office Annex Building at 140 W Patrick Street beginning at 3:00pm.
- 8) **PC Hearing:** All Planning Commission hearings are held at City Hall located at 101 N Court Street, beginning at 6:00pm. Please note that some application types require two public hearings. In the event that two public hearings are required, it will be scheduled for the subsequent month unless otherwise noted.

PUBLIC NOTICE: All applications are subject to the public notice requirements provided in Section 301, Tables 301-1 of the Land Management Code.

All meeting agendas are published one week in advance of the meeting and can be found on the City's website at <http://www.cityoffrederick.com/index.aspx?NID=348>

****Individual project timelines may vary. For update scheduling information, please contact the Case Planner assigned to the project.**