

**HISTORIC PRESERVATION COMMISSION
HEARING MINUTES
SEPTEMBER 14, 2023**

Commissioners

Robert Van Rens, Chairman
Elizabeth Burns, Vice Chairman (not present)
Paul Fitzgerald
Iva Saller
Anne Hart
Blair Wilson

Aldermanic Representative

Donna Kuzemchak

Staff

Lisa Mroszczyk Murphy, Historic Preservation Planner
Christina Martinkosky, Historic Preservation Planner
Brandon Mark, Division Manager for Community Development & Urban Design
Michael Fry, Assistant City Attorney
Shannon Pyles, Administrative Assistant

Call to Order:

Mr. Van Rens called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

I. Public Hearing – Swearing In

“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”

II. Announcements

Ms. Murphy announced that the applicant for HPC23-792 located at 103 E. 3rd Street requested a continuance to the September 28, 2023 hearing.

III. Approval of Minutes

1. August 24, 2023 Hearing/Workshop Minutes

Motion: Blair Wilson moved to approve the August 24, 2023 hearing and workshop minutes as written.
Second: Paul Fitzgerald
Vote: 5 – 0

IV. HPC Business

2. Administrative Approval Report (13)

Motion: Blair Wilson moved to approve the administrative approval report for August 1, 2023 through August 31, 2023.
Second: Anne Hart
Vote: 5 – 0

3. HPC23-888DR, Request for Demolition Review- 323 E. 2nd Street

Motion: Paul Fitzgerald moved to not initiate an application to apply a Historic Preservation Overlay to the site.
Second: Blair Wilson
Vote: 5 – 0

4. HPC23-914DR, Request for Demolition Review- 506 Culler Avenue (Garage)

Motion: Paul Fitzgerald moved to not initiate designation for a Historic Preservation Overlay.
Second: Blair Wilson
Vote: 5 – 0

V. Consent Items

5. HPC23-794 707 N. Market Street Linda King
Addition
Lisa Mroszczyk Murphy

Motion: Paul Fitzgerald moved to approve the consent agenda item including HPC23-794 located at 707 N. Market Street.
Second: Anne Hart
Vote: 5 – 0

VI. Continuances

There were no continuances.

VII. Cases to be Heard

- 6. HPC23-539** **137 W. South Street** **Kazia Forrest**
 Shed
Christina Martinkosky

Ms. Martinkosky entered the entire staff report into the record.

- Motion:** **Anne Hart moved to approve the shed submitted in the plan with the condition of revised documentation for the design and materials of the structure to be reviewed and approved by staff which may include adding boards to represent board and batten design if this textured design cannot be replaced.**
Second: **Blair Wilson**
Vote: **5 – 0**

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- 7. HPC23-774** **7th Street Fountain** **City of Frederick**
 Amendment to previous approval
Christina Martinkosky **Kara Norman, agent**

Ms. Martinkosky entered the entire staff report into the record.

- Motion:** **Anne Hart moved to approve the application as it is presented.**
Second: **Blair Wilson**
Vote: **5 – 0**

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- 8. HPC23-792** **103 E. 3rd Street** **Anne Marie Cherre**
 HVAC
Lisa Mroszczyk Murphy

Ms. Murphy announced that the applicant requested a continuance to the September 28, 2023 hearing.

- Motion:** **Robert Van Rens moved to continue the application to the September 28, 2023 hearing agenda.**
Second: **Anne Hart**
Vote: **5 – 0**

VIII. Citizen Comment

There was no citizen comment.

The meeting was adjourned at approximately 6:44 PM.

Respectfully Submitted,

Shannon Pyles
Administrative Assistant

APPROVED 9/28/2023