

**HISTORIC PRESERVATION COMMISSION
HEARING MINUTES
OCTOBER 27, 2022**

Commissioners

Carrie Albee, Chairman (not present)
Robert Van Rens, Vice Chairman
Iva Saller
Anne Hart
Elizabeth Burns
Paul Fitzgerald

Aldermanic Representative

Donna Kuzemchak

Staff

Lisa Mroszczyk Murphy, Historic Preservation Planner
Christina Martinkosky, Historic Preservation Planner
Brandon Mark, Division Manager for Community Development & Urban Design
Scott Waxter, Assistant City Attorney
Shannon Pyles, Administrative Assistant

Call to Order:

Mr. Van Rens called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

I. Public Hearing – Swearing In

“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”

II. Announcements

Ms. Murphy announced that HPC22-769 located at 18 E. 2nd Street and HPC22-792 located at 106 E. Church Street could not be heard due to public notice requirements not being met as required by the Land Management Code.

III. Approval of Minutes

1. October 13, 2022 Hearing/Workshop Minutes

Motion: Paul Fitzgerald moved to approve the October 13, 2022 hearing and workshop minutes as written.
Second: Elizabeth Burnes
Vote: 5 – 0

IV. HPC Business

There was no HPC Business.

V. Consent Items

2. HPC22-234 3 E. 3rd Street Thomas & Denise Loeper
Rehabilitation
Lisa Mroszczyk Murphy

Motion: Elizabeth Burnes moved to approve the application.
Second: Anne Hart
Vote: 5 – 0

VI. Continuances

There were no continuances.

VII. Cases to be Heard

3. HPC22-769 18 E. 2nd Street Katherine Sellers
Rehabilitation Wendy Campbell, agent
Lisa Mroszczyk Murphy

Ms. Murphy announced that the application could not be heard due to the public notice requirements not being met as required by the Land Management Code.

4. HPC22-792 106 E. Church Street Greg Rollins
Install monument sign Angelo Martinez, agent
Lisa Mroszczyk Murphy

Ms. Murphy announced that the application could not be heard due to the public notice requirements not being met as required by the Land Management Code.

- 5. HPC22-935** **256 S. Carroll Street** **Laurie Zook**
Demolition
Lisa Mroszczyk Murphy

Ms. Murphy entered the entire staff report into the record.

- Motion:** **Elizabeth Burnes moved to find the garage a contributing resource to the Frederick Town Historic District.**
Second: **Iva Saller**
Vote: **5 – 0**
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- 6. HPC22-950ZMA** **1700 Atlas Drive** **Planning Division**
Historic Preservation Overlay (HPO) Zoning Map Amendment
Christina Martinkosky

Ms. Martinkosky entered the entire staff report into the record.

- Motion:** **Elizabeth Burnes moved to adopt a resolution recommending approval of the application of a Historic Preservation Overlay (HPO) Zone to the subject property at 1700 Atlas Drive, finding that it is eligible under Criterion D(i):**
 “The structure exhibits significance in design or construction by embodying the distinctive characteristics of a type, period, or method of construction, including characteristics particularly associated with the City.”
 Also, to include in the resolution that the structure, which was built circa 1800, meets the 50 year age requirement and retains historic integrity.
Second: **Anne Hart**
Vote: **5 – 0**
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VIII. Citizen Comment

There was no citizen comment.

The meeting was adjourned at approximately 6:40 PM.

Respectfully Submitted,

Shannon Pyles
Administrative Assistant