

**HISTORIC PRESERVATION COMMISSION  
HEARING MINUTES  
OCTOBER 13, 2022**

**Commissioners**

Carrie Albee, Chairman (not present)  
Robert Van Rens, Vice Chairman  
Iva Saller  
Anne Hart  
Elizabeth Burns  
Paul Fitzgerald

**Aldermanic Representative**

Donna Kuzemchak

**Staff**

Lisa Mroszczyk Murphy, Historic Preservation Planner  
Christina Martinkosky, Historic Preservation Planner  
Brandon Mark, Division Manager for Community Development & Urban Design  
Scott Waxter, Assistant City Attorney  
Shannon Pyles, Administrative Assistant

**Call to Order:**

Mr. Van Rens called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

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**I. Public Hearing – Swearing In**

*“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”*

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**II. Announcements**

Ms. Murphy announced that HPC22-234 located at 3 E. 3<sup>rd</sup> Street could not be heard due to public notice requirements not being met as required by the Land Management Code.

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### III. Approval of Minutes

#### 1. September 29, 2022 Hearing/Workshop Minutes

**Motion:** Elizabeth Burns moved to approve the September 29, 2022 hearing and workshop minutes as written.  
**Second:** Anne Hart  
**Vote:** 5 – 0

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### IV. HPC Business

#### 2. Administrative Approval Report (17)

**Motion:** Robert Van Rens moved to approve the administrative approval report for September 1 through September 30, 2022.  
**Second:** Elizabeth Burns  
**Vote:** 5 – 0

#### 3. Review & Approval of the Draft 2023 HPC Schedule

**Motion:** Elizabeth Burns moved to approve the 2023 Historic Preservation Commission Schedule.  
**Second:** Anne Hart  
**Vote:** 5 – 0

#### 4. HPC22-852DR: Request for Demolition Review, 197 Upper College Terrace

**Motion:** Robert Van Rens moved to not make an application for the designation.  
**Second:** Iva Saller  
**Vote:** 5 – 0

#### 5. HPC22-867DR: Request for Demolition Review, 243 W. 5<sup>th</sup> Street

**Motion:** Anne Hart moved to not initiate an application for designation.  
**Second:** Elizabeth Burns  
**Vote:** 5 – 0

#### 6. HPC22-906DR: Request for Demolition Review, 601 Magnolia Avenue (Garage)

**Motion:** Anne Hart moved to not make an application to designate the structure.  
**Second:** Iva Saller  
**Vote:** 5 – 0

#### 7. HPC22-940DR: Request for Demolition Review, 401 E. Patrick Street

**Motion:** Elizabeth Burns moved to not make an application to designate the structure as it does not individually meet the designation criteria as laid out in Section 423(d) of the Land Management Code.  
**Second:** Anne Hart  
**Vote:** 5 – 0



**Motion:** Elizabeth Burns moved to approve the application on the condition that a replacement plan is also approved.  
**Second:** Robert Van Rens  
**Vote:** 5 – 0

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**14. HPC22-871**                      **118 S. Market Street**                      **Mike Tauraso**  
Rehabilitation & addition                      **Marty Bates, agent**  
*Christina Martinkosky*

Ms. Martinkosky entered the entire staff report into the record.

**Motion:** Elizabeth Burns moved to approve the application with the condition that product details are submitted for the 8’x12’ dumpster enclosure and covered wood storage area.  
**Second:** Anne Hart  
**Vote:** 5 – 0

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**VIII. Citizen Comment**

There was no citizen comment.

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The meeting was adjourned at approximately 7:00 PM.

Respectfully Submitted,

Shannon Pyles  
Administrative Assistant