

**HISTORIC PRESERVATION COMMISSION  
HEARING MINUTES  
MARCH 10, 2022**

**Commissioners**

Philip Bailey, Chairman (not present)  
Carrie Albee, Vice Chairman (not present)  
Iva Saller  
Anne Hart  
Jeff DiPietro  
Elizabeth Burns

**Aldermanic Representative**

Donna Kuzemchak

**Staff**

Lisa Mroszczyk Murphy, Historic Preservation Planner  
Christina Martinkosky, Historic Preservation Planner  
Brandon Mark, Division Manager for Community Development & Urban Design  
Scott Waxter, Assistant City Attorney  
Shannon Pyles, Administrative Assistant

**Call to Order:**

Ms. Saller called the meeting to order at 6:00 P.M. She stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. She also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

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**I. Public Hearing – Swearing In**

*“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”*

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**II. Announcements**

Ms. Murphy announced the HPC22-151 located at 219 E. 2<sup>nd</sup> Street cannot be heard due to the public notice sign not being posted as required by the Land Management Code.

Ms. Murphy announced that the Historic Preservation Property Tax Credit deadline is April 1, 2022 and that it is for work that was completed in 2021.

Ms. Martinkosky announced that the applicant for HPC22-79 located at 410 N. Market Street requested a continuance to the April 14, 2022 hearing agenda.

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**III. Approval of Minutes**

**1. February 24, 2022 Hearing/Workshop Minutes**

**Motion:** Iva Saller moved to approve the February 24, 2022 hearing and workshop minutes as written.  
**Second:** Anne Hart  
**Vote:** 4 – 0

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**IV. HPC Business**

**2. Administrative Approval Report (20)**

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**V. Consent Items**

There were no consent agenda items.

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**VI. Continuances**

**3. HPC21-1449**      **11 S. Bentz Street**                                  **Samuel Rogers**  
Rehabilitation    **Jarred Moss, agent**  
*Lisa Mroszczyk Murphy*

**Motion:** Iva Saller moved to continue this application to the March 24, 2022 hearing agenda.  
**Second:** Jeff DiPietro  
**Vote:** 4 – 0

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**VII. Cases to be Heard**

**4. HPC21-1336**      **202 W. South Street**                                  **Richard Kemp**  
Rehabilitation      
*Lisa Mroszczyk Murphy*

Ms. Martinkosky entered the entire staff report into the record.

**Motion:** Jeff DiPietro moved to approve the application subject to the following conditions:

- A drawing depicting the proposed stoop with respect to the basement window shall be submitted for staff review and approval prior to applying for a permit, and shall include reducing the width of the landing, if possible, to minimize impacts to that window.
- All new wood elements shall be painted or stained with a solid color opaque stain.

- The pressure-treated stringer and deck platform shall be trimmed with non-pressure treated wood.

**Second:** Anne Hart  
**Vote:** 4 – 0

**5. HPC22-06**                      **512 N. Market Street**                      **Georgette Calomeris**  
 Rehabilitation                      **Anthony Owens, agent**  
*Lisa Mroszczyk Murphy*

Ms. Murphy entered the entire staff report into the record.

**Motion:** Jeff DiPietro moved to approve the application.  
**Second:** Elizabeth Burns  
**Vote:** 4 – 0

**6. HPC22-77**                      **59 S. Carroll Street**                      **Randy Hauver**  
 Rehabilitation                      **Louise Kennelly, agent**  
*Lisa Mroszczyk Murphy*

Ms. Murphy entered the entire staff report into the record.

**Motion:** Iva Saller moved to approve the application as submitted.  
**Second:** Jeff DiPietro  
**Vote:** 4 – 0

**7. HPC22-79**                      **410 N. Market Street**                      **Terry L. Gladhill**  
 Fence  
*Christina Martinkosky*

Ms. Martinkosky announced that the applicant requested a continuance to the April 14, 2022 hearing agenda.

**Motion:** Iva Saller moved to continue this application to the April 14, 2022 hearing agenda.  
**Second:** Jeff DiPietro  
**Vote:** 4 – 0

**8. HPC22-151**                      **219 E. 2<sup>nd</sup> Street**                      **Susan Kleinhanzl**  
 Rehabilitation  
*Lisa Mroszczyk Murphy*

Ms. Murphy announced that this application could not be heard due to the public notice sign not being posted by the applicant per the Land Management Code.

**VIII. Citizen Comment**

There was no citizen comment.

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The meeting was adjourned at approximately 6:45 PM.

Respectfully Submitted,

Shannon Pyles  
Administrative Assistant

APPROVED 3/24/2022