

**HISTORIC PRESERVATION COMMISSION
HEARING MINUTES
JANUARY 13, 2022**

Commissioners

Philip Bailey, Chairman
Carrie Albee, Vice Chairman
Iva Saller
Anne Hart
Jeff DiPietro, Alternate

Aldermanic Representative

Donna Kuzemchak

Staff

Lisa Mroszczyk Murphy, Historic Preservation Planner
Christina Martinkosky, Historic Preservation Planner
Brandon Mark, Division Manager for Community Development & Urban Design
Scott Waxter, Assistant City Attorney
Shannon Pyles, Administrative Assistant

Call to Order:

Mr. Bailey called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

I. Public Hearing – Swearing In

“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”

II. Announcements

Ms. Murphy announced that HPC21-1326 & HPC21-1327 located at 342-344 W. Patrick Street cannot be heard due to the public notice not being posted at the property per the Land Management Code requirements.

Ms. Murphy announced that there are a few vacancies on the Historic Preservation Commission as well as the Planning Commission and Zoning Board of Appeals if that would interest anyone.

III. Approval of Minutes

1. December 9, 2021 Hearing/Workshop Minutes

Motion: Philip Bailey moved to approve the December 9, 2021 hearing and workshop minutes as written.
Second: Carrie Albee
Vote: 5 – 0

IV. HPC Business

2. Administrative Approval Report (11)

V. Consent Items

- | | | |
|---------------------------------------------------------------------------------------|--------------------------------------------|----------------------------------------------------------|
| <p>3. HPC21-1311 Mural <i>Lisa Mroszczyk Murphy</i></p> | <p>Maxwell Avenue</p> | <p>City of Frederick Kara Norman, agent</p> |
| <p>4. HPC21-1394 Install solar panels <i>Lisa Mroszczyk Murphy</i></p> | <p>119 E. 4th Street</p> | <p>Thomas Ranneberger Josh Bertaux, agent</p> |

Motion: Philip Bailey moved to approve the items on the consent agenda.
Second: Carrie Albee
Vote: 5 – 0

VI. Continuances

There were no continuances.

VII. Cases to be Heard

- | | | |
|-------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------------------------|
| <p>5. HPC21-1322 Partial demolition <i>Christina Martinkosky</i></p> | <p>146 W. Patrick Street</p> | <p>David Callan Brian Bradfield, agent</p> |
|-------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------------------------|

Ms. Martinkosky entered the entire staff report into the record.

Motion: Carrie Albee moved to approve the demolition the rear porch, dormer, and chimney as presented in this application subject to the approval of a replacement plan and an application for the associated building/zoning permit on the grounds that although the features are historic portions of the building their removal will not adversely affect the historic district and have only minor adverse effect on the resource itself.
Second: Iva Saller

Vote: 5 – 0

6. HPC21-1229 **146 W. Patrick Street** **David Callan**
 Addition & rehabilitation **Brian Bradfield, agent**
Christina Martinkosky

Ms. Martinkosky entered the entire staff report into the record.

Motion: **Carrie Albee moved to approve the application with the following conditions:**

- **That all wood elements are painted or stained with a solid, opaque finish.**
- **The product details for the new porch door are submitted for the new porch door for review and approval before a permit is issued.**
- **That the dormer window be as described in the application specifically with the grid on the interior and exterior with a spacer bar and if that cannot be achieved the applicant shall consult with staff to confirm if that can be achieved another way.**

Second: **Jeff DiPietro**

Vote: 5 – 0

7. HPC21-1302 **10 S. Market Street** **Heidi Oliver**
 Sign
Lisa Mroszczyk Murphy

Ms. Murphy entered the entire staff report into the record.

Motion: **Jeff DiPietro moved to deny the application because it is not supported by the Frederick Town Historic District Design Guidelines, and it is visible from the street.**

Second: **Carrie Albee**

Vote: 5 – 0

8. HPC21-1326 **342-344W. Patrick Street** **David Gordon Staub**
 Partial demolition **Amrit (Ava) Khalsa, agent**
Lisa Mroszczyk Murphy

Ms. Murphy announced that this application could not be heard due to the public notice sign not being posted at the property per the Land Management Code.

9. HPC21-1327 **342-344 W. Patrick Street** **David Gordon Staub**
 Addition & rehabilitation **Amrit (Ava) Khalsa, agent**
Lisa Mroszczyk Murphy

Ms. Murphy announced that this application could not be heard due to the public notice sign not being posted at the property per the Land Management Code.

10. HPC21-1331 **10 N. Carroll Street** **Brian Allen**

Partial demolition
Christina Martinkosky

Clifford Bates, agent

Ms. Martinkosky entered the entire staff report into the record.

Public Comment

Irene Kirilloff, resident at 204 E. Church Street, stated that she would like clarification on the replacement plan for the portion of the roof proposed for demolition.

Motion: Philip Bailey moved to find the building to be a contributing resource to the historic district as it was built during the historic district’s period of significance and helps define the district and adds historical and architectural value to the streetscape.
Second: Carrie Albee
Vote: 5 – 0

11. HPC21-1386 **117 W. 3rd Street** **Kurt Brown**
Replace roofing using faux slate **Mitch Earle, agent**
Christina Martinkosky

Ms. Martinkosky entered the entire staff report into the record.

Motion: Philip Bailey moved to approve a new asphalt singled roof using the Certainteed Landmark PRO shingles or a standing seam metal roof subject to staff level approval of materials and the installation of half round & K-style gutters as proposed
Second: Anne Hart
Vote: 4 – 0, Carrie Albee recused

VIII. Citizen Comment

There was no citizen comment.

The meeting was adjourned at approximately 7:41 PM.

Respectfully Submitted,

Shannon Pyles
Administrative Assistant