

**HISTORIC PRESERVATION COMMISSION
HEARING MINUTES
NOVEMBER 10, 2021**

Commissioners

Philip Bailey, Chairman
Michael Seibert
Gregg Horner
Carrie Albee
Iva Saller (not present)
Anne Hart (not present)
Jeff DiPietro, Alternate

Aldermanic Representative

Donna Kuzemchak

Staff

Lisa Mroszczyk Murphy, Historic Preservation Planner
Christina Martinkosky, Historic Preservation Planner
Brandon Mark, Division Manager for Community Development & Urban Design
Scott Waxter, Assistant City Attorney
Shannon Pyles, Administrative Assistant

Call to Order:

Mr. Bailey called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

I. Public Hearing – Swearing In

“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”

II. Announcements

There were no announcements from staff or the Commission.

III. Approval of Minutes

1. October 27, 2021 Field Trip Minutes

Motion: Gregg Horner moved to approve the October 27, 2021 field trip minutes as written.
Second: Jeff DiPietro
Vote: 5 – 0

2. October 28, 2021 Hearing/Workshop Minutes

Motion: Philip Bailey moved to approve the October 28, 2021 hearing and workshop minutes as written.
Second: Carrie Albee
Vote: 5 – 0

IV. HPC Business

3. Administrative Approval Report (16)

4. Election of Vice Chairman

Motion: Michael Seibert moved to continue the vote for vice chairman to the December 9, 2021 hearing.
Second: Gregg Horner
Vote: 5 – 0

5. Request for Demolition Review – 436 W. Patrick Street

Motion: Carrie Albee moved to not make a designation application for the property at 436 W. Patrick Street on the grounds that it would not individually meet the criteria for designation.
Second: Gregg Horner
Vote: 5 – 0

6. Request for Demolition Review – 301 Fleming Avenue

Motion: Carrie Albee moved to not make a designation application on the property on the grounds that the property individually does not meet the criteria for designation.
Second: Philip Bailey
Vote: 5 – 0

V. Consent Items

There were no consent agenda items.

VI. Continuances

There were no continuances.

VII. Cases to be Heard

7. HPC21-1041 **103 E. 6th Street** **David Christensen**
 Shed
Christina Martinkosky

Ms. Martinkosky announced that this application was withdrawn by the applicant so there was no need for any action.

8. HPC21-1105 **15 S. Carroll Street** **15 S Carroll Street, LLC**
 Rehabilitation **Jackson Siegal, agent**
Lisa Mroszczyk Murphy

Ms. Murphy entered the entire staff report into the record.

Motion: **Gregg Horner moved to approve the application subject to the following conditions:**

- **Engineered wood siding with a smooth finish shall be limited to the north side and rear wall of the structure.**
- **Replacement of any siding on the front of the building shall be limited to replacement in-kind with actual wood siding.**
- **Replacement windows with grids (6/6) shall have simulated divided lights with a dark color, non-metallic shadow bar.**

Second: **Jeff DiPietro**
Vote: **5 – 0**

9. HPC21-1198 **23 E. Church Street** **Jean Francois & Marie Jose Bauer**
 Addition **John “Jack” Radowich**
Lisa Mroszczyk Murphy

Ms. Murphy entered the entire staff report into the record.

Public Comment

Michelle Martz, resident at 21 E. Church Street, stated that she does not agree that this will not be visible from the street. She said that the elevation showing the elevator in the drawings will be right outside of her windows and she does not think that the elevator meets setback requirements.

Motion: **Philip Bailey moved to approve the application subject to the following conditions:**

- **Cladding for the addition shall be either smooth fiber cement or stucco.**
- **The door opening shall be restored with either a salvaged wood door or new wood door.**
- **Final product details and specifications shall be submitted for staff approval prior to applying for a permit.**

Second: **Michael Seibert**
Vote: **5 – 0**

10. HPC21-1225 **433 N. Market Street** **Troy Jordan**

New awning and signage
Christina Martinkosky

Ms. Martinkosky entered the entire staff report into the record.

Motion: Gregg Horner moved to approve the application with the following conditions:

- That the awning features a loose valance;
- That denticulated trim work under the storefront cornice is not removed or damaged;
- That the signage on the awning is limited to the front and one side; and
- That any anchoring is done through the mortar joints only.

Second: Carrie Albee
Vote: 5 – 0

VIII. Citizen Comment

There was no citizen comment.

The meeting was adjourned at approximately 7:00 PM.

Respectfully Submitted,

Shannon Pyles
Administrative Assistant