

**HISTORIC PRESERVATION COMMISSION  
HEARING MINUTES  
AUGUST 26, 2021**

**Commissioners**

Matthew Bonin, Chairman  
Philip Bailey, Vice Chairman  
Michael Seibert  
Gregg Horner (not present)  
Carrie Albee  
Iva Saller  
Jeff DiPietro, Alternate

**Aldermanic Representative**

Donna Kuzemchak (not present)

**Staff**

Lisa Mroszczyk Murphy, Historic Preservation Planner  
Christina Martinkosky, Historic Preservation Planner (not present)  
Brandon Mark, Division Manager for Community Development & Urban Design (not present)  
Scott Waxter, Assistant City Attorney  
Shannon Pyles, Administrative Assistant

**Call to Order:**

Mr. Bonin called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

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**I. Public Hearing – Swearing In**

*“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”*

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**II. Announcements**

There were no announcements from staff or the Commission.

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**III. Approval of Minutes**

**1. August 17, 2021 Hearing/Workshop Minutes**

**Motion:** Matthew Bonin moved to approve the August 17, 2021 hearing and workshop minutes as written.  
**Second:** Carrie Albee  
**Vote:** 6 – 0

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**IV. HPC Business**

There was no HPC business.

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**V. Consent Items**

There were no consent agenda items.

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**VI. Continuances**

**2. HPC21-955**                      **105 E. 3<sup>rd</sup> Street**                      **Diane Schuettinger**  
Apply coating on concrete stoop  
*Lisa Mroszczyk Murphy*

**Motion:** Matthew Bonin moved to continue this application to the October 14, 2021 hearing.  
**Second:** Carrie Albee  
**Vote:** 6 – 0

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**VII. Cases to be Heard**

**3. HPC21-937**                      **339 S. Market Street**                      **Catherine Broad**  
Construct stockade fence                      **Laura Braden, agent**  
*Lisa Mroszczyk Murphy*

Ms. Murphy announced that this application could not be heard due to the public notice sign not being posted at the property per the LMC requirements.

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**VIII. Citizen Comment**

There was no citizen comment.

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The meeting was adjourned at approximately 6:08 PM.

Respectfully Submitted,

Shannon Pyles  
Administrative Assistant

APPROVED 9/9/2021