

**HISTORIC PRESERVATION COMMISSION
HEARING MINUTES
APRIL 25, 2019**

Commissioners

Matthew Bonin, Chairman
Peter Regan, Vice Chairman (not present)
Philip Bailey
Thomas Hornyak
Michael Seibert
Gregg Horner (not present)
Carrie Albee, Alternate

Aldermanic Representative

Donna Kuzemchak

Staff

Lisa Mroszczyk Murphy, Historic Preservation Planner
Christina Martinkosky, Historic Preservation Planner
Scott Waxter, Assistant City Attorney
Shannon Pyles, Administrative Assistant

Call to Order:

Mr. Bonin called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

I. Public Hearing – Swearing In

“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”

II. Announcements

There were no announcements.

III. Approval of Minutes

1. April 11, 2019 Hearing/Workshop Minutes

Motion: Matthew Bonin moved to approve the April 25, 2019 hearing and workshop minutes as written.
Second: Philip Bailey
Vote: 5 – 0

IV. HPC Business

2. Request for Demolition Review – Garage at 537A Wilson Place

Motion: Matthew Bonin moved to not make an application for designation on the structure located at 537A Wilson Place.
Second: Carrie Albee
Vote: 5 – 0

3. Certification of the 2018 Report on Historic Preservation Property Tax Credits & Recommendation to the Director of Finance

Motion: Carrie Albee moved that the Historic Preservation Commission certify the 2018 report on historic preservation property tax credits and the recommendations to the Director of Finance as presented by staff.
Second: Philip Bailey
Vote: 5 – 0

V. Consent Items

4. HPC19-319 Replace door <i>Lisa Mroszczyk Murphy</i>	250 S. Carroll Street	Kirubel Kelecho
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Motion: Matthew Bonin moved to approve the consent agenda including HPC19-319 located at 250 S. Carroll Street.
Second: Carrie Albee
Vote: 5 – 0

VI. Continuances:

There were no continuances.

VII. Cases to be Heard

5. HPC19-155 Replace windows <i>Lisa Mroszczyk Murphy</i>	360 W. Patrick Street	SGIP, LLC Patti Hardy, agent
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Ms. Murphy entered the entire staff report into the record.

- Motion:** Thomas Hornyak moved to approve the application with the followings conditions:
- All replacement windows shall have an all wood exterior and product information shall be updated accordingly and submitted for staff approval.
 - Flashing installed around the window openings on the front of the building shall be removed and documentation of the underlying condition submitted for staff review prior to applying for permits. The removal of additional material shall be subject to staff review and approval upon evaluation of the underlying conditions according to the following:
 - If historic framing/trim remains, replacement wood sashes shall be installed within the historic opening.
 - If no historic framing/trim remains, replacement windows shall fit within the historic brick opening.
 - All flashing installed over window sills shall be removed.
 - Photograph documentation and a replacement plan of side windows shall be submitted for staff approval with only non-historic vinyl windows being replaced and replacement windows to match the 6/6 configuration of the remaining historic window with simulated divided lights.

Second: Carrie Albee
Vote: 5 – 0

<p>6. HPC19-264 Install mural <i>Christina Martinkosky</i></p>	<p>155 B&O Avenue</p>	<p>Whitehill Holdings, LLC Anthony Owens, agent</p>
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Ms. Martinkosky entered the entire staff report into the record.

Motion: Carrie Albee moved to continue this application to the May 9, 2019 hearing.
Second: Thomas Hornyak
Vote: 5 – 0

<p>7. HPC19-268 Install windows & skylights, construct ramp <i>Lisa Mroszczyk Murphy</i></p>	<p>58 S. Carroll Street</p>	<p>Dehnad Gasemy Rhonda McLaughlin, agent</p>
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Ms. Murphy entered the entire staff report into the record.

Motion: Matthew Bonin moved to approve this application as submitted and according to the updated elevations dated 3/20/2019.
Second: Carrie Albee
Vote: 5 – 0

<p>8. HPC19-334 Replace roof & repair second floor balcony, install shutters <i>Lisa Mroszczyk Murphy</i></p>	<p>107 W. 5th Street</p>	<p>Matt & Kristi Edens</p>
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Ms. Murphy entered the entire staff report into the record.

Motion: Thomas Hornyak moved to approve the installation of wooden shutters as proposed with the condition that the existing shutter hardware or matched hardware is used.

Second: Carrie Albee

Vote: 5 – 0

Motion: Thomas Hornyak moved to continue the installation of the metal roofing, the replacement of the gutters, the flashing, and the replacement of the wood balcony to the May 9, 2019 hearing.

Second: Carrie Albee

Vote: 5 – 0

VIII. Citizen Comment

There was no citizen comment.

The meeting was adjourned at approximately 7:58 PM.

Respectfully Submitted,

Shannon Pyles
Administrative Assistant