

**BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE MEETING MINUTES**  
**Tuesday, January 8, 2019**  
**City Hall Room - 212**

Attendance included:

Committee Members	Staff	Guests
Alyssa Boxhill, Chair John "JT" Thomas, Vice-Chair Louis Huzella Eric Eckl Russell Richardson Marien Hornyak Shayne Boucher Roger Rinker Jennifer Whitmore Alderman Russell	Tim Davis Jenny Willoughby	Mark Whitmore

**Chairman’s Report: Meeting Called to Order at 6:33**

**Welcome and Introduction:**

**Announcements:**

Jenny Willoughby gave a brief statement about her background and work history.

**Approval of Minutes:**

December 2018 minutes are being tabled until the February 5, 2019 BPAC meeting.

**Watershed Discussion:**

- Roger what type of mileage is expected for this trail.
- Alyssa asked if Delauter going to be closed for vehicular traffic and bicycle traffic?
- Roger asked if the neighbor will have access to our gate?
- Alyssa asked what the proposed timeline for the gate installation is.
- Roger asked about the new lot that was put on Gambrill Park Road and if the City was part of that?
- Shayne asked when you expect all of this to be completed.
- Roger asked is there or will there be any legal camping up there. He also asked if it was a city ordinance. He suggested keeping an open mind for the future to open camping in that area.
- Roger asked if there is an opportunity to build a bunny trail it will bring new bicyclist into that area and he feels the city needs new cyclists.
- Jenny explained that camping would not be considered in the Watershed as the watershed is key to our area’s water supply and protecting that is the top priority.

**Staff Review:**

- On Street Bike Plan

- Roger asked if the adopted plan would set the policy for engineering or a guidance document.
- Alyssa stated the Complete Street policy is the requirement part and this is essentially what options they have.
- Alderman Russell suggested having the police department review it.
- Russell said it would be interesting exploring enforcement around school hours just when pedestrian and bike traffic is up.
- Shayne asked with the electric bikes coming in will there be anything with this document that will change?
- Alyssa asked if it should be mentioned in the plan that there are 6 recertified cycle instructors?

**Elections:**

Motion: JT Thomas nominated Alyssa to continue as Chairman of the BPAC Committee.  
 Second: Marien Hornyak.  
 Vote: 8-0.

Motion: Alyssa Boxhill nominated Marien to be Vice Chair of the BPAC Committee.  
 Second: JT Thomas.  
 Vote: 8-0.

**2019 Priorities:**

- No comment. Members to review documents this month and respond at the next meeting.

**Bike Friendly Community Application Submitted:**

- No comment.

**Committee Member Announcements or Comments:**

- Roger stated this evening if you go to Brewer’s Alley a portion of the proceeds will go to the Frederick Bicycle Coalition. He also stated that February 2<sup>nd</sup> is Ground Hog Day, which is on a Saturday this year, and at 9 a.m. we will be riding bikes from the Bicycle Escape down to see the Mayor at City Hall. Hopes to see everyone.
- JT stated that last year he mentioned the idea of considering a “pop-up” bike way for Bike to Work Day. If not too late he’s like to think about it again for this year’s event.
- JT asked if next month Tim could update on the major capital projects and bicycle pedestrian facilities associated with them.

**Public Comment:**

- No public comment.

**Motion to Adjourn:**

Motion: Roger Rinker made a motion to adjourn.  
 Second: Marien Hornyak.  
 Vote: 10-0.

**Adjourned approximately 7:41 P.M.**