

**BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE MEETING MINUTES**  
**Tuesday, December 4, 2018**

Attendance included:

Committee Members	Staff	Guests
Alyssa Boxhill, Chair John "JT" Thomas, Vice-Chair Louis Huzella Eric Eckl Russell Richardson Marien Hornyak Shayne Boucher Roger Rinker Jennifer Whitmore (absent) Alderman Russell	Tim Davis	Ron Burns – Frederick County Joe Kelley – Frederick County

**Chairman’s Report: Meeting Called to Order at 6:30**

**Welcome and Introduction:**

**Announcements:**

Joe Kelley gave a brief statement about his background and work history.

**Approval of Minutes:**

Motion: Lou Huzella moved for approval of the November meeting minutes as amended.  
 Second: Russell Richardson.  
 Vote: 9-0.

**Staff Review:**

- Bike Friendly Community Signs
  - A committee member asked if we can make our own signs.
  
- North Market Street Project
  - Alyssa asked if the Sharrows were going in further up on North Market.
  
- On Street Bike Plan-GOALS
  - Alyssa stated we need to think about what type of goals we want to adopt for the plan. Are we going to include goals in the plan that are 5 or 10 year ceiling , talking about increasing ridership and then are we talking about increasing ridership for specific routes or across the entire city.
  - -It was suggested having subjective and objective goals and feels it would make the process easier.
  - It was Sstated that you have goals that are measureable. He asked if we could benefit from having a measureable goal like a certain number of miles of green paint, certain number of separated bike lanes or should it be something more general.
  - JT stated having something quality based as a goal is important.
  - Alderman Russell asked if there are any systems or assessment tools for a bike facility.

- Alderman Russell how can we weave in some commitment ensuring that to move forward that these facilities address those kinds of qualities. She also stated we should be in line with the League and the County's goals and have some metrics but not tie ourselves to try to commit ourselves to certain capital projects moving forward.
- [It was](#) suggested a goal could just be quality over quantity.
- [A stated that emnt was made that](#) -using the 5 "E's" and providing the higher and lower level targets that we are after is a done deal. It has worked in the past.
- Alderman Russell asked if there is a way to plug in all the components into this easily and smoothly.
- [Roger](#) asked what data do we have?
- [Shayne](#) what data is there under encouragement?

### **Next Month:**

- Meeting Date
  - Motion: Shayne Boucher moved to have January's BPAC meeting moved from 1/2/19 to 1/8/19 due to the holiday.
  - Second: Roger Rinker.
  - Vote: 9-0.
- Watershed
  - No comment.
- Chair/Vice Chair Elections
  - Will be held at the January 8<sup>th</sup> meeting.

### **Committee Member Announcements or Comments:**

- Shayne stated that there is a Christmas Bike Lights ride at Baker Park on December 14<sup>th</sup> at 7:30p.m at the Band Shell.
- Tim stated that for 2019 he will be working with the Frederick Bike Coalition getting their calendar integrated not only into our meetings but into our minutes and to help support the Coalition as a Bike Friendly Initiative.
- JT stated he would like to request Mr. Burns to consider allowing Mr. Kelley to attend the BPAC meetings.

### **Public Comment:**

- Ron Burns stated that they had a quarterly meeting with SHA. There are clumps of crashes on Route 15. The one at Roddy Road involved a pedestrian that may be worth monitoring. Alderman Russell asked Ron if the State Police or Sherriff's office give you access to crash data for analysis or interests.

### **Motion to Adjourn:**

- Motion: Roger Rinker made a motion to adjourn.
- Second: Marien Hornyak.
- Vote: 9-0.

**Adjourned approximately 7:38 P.M.**