

**HISTORIC PRESERVATION COMMISSION  
HEARING MINUTES  
NOVEMBER 8, 2018**

**Commissioners**

Matthew Bonin, Chairman  
Stephen Parnes, Vice Chairman (not present)  
Peter Regan  
Jessica Underwood  
Philip Bailey  
Thomas Hornyak  
Stacey Streett, Alternate

**Aldermanic Representative**

Donna Kuzemchak

**Staff**

Lisa Mroszczyk Murphy, Historic Preservation Planner  
Christina Martinkosky, Historic Preservation Planner  
Scott Waxter, Assistant City Attorney  
Matt Davis, Manager of Comprehensive Planning  
Shannon Pyles, Administrative Assistant

**Call to Order:**

Mr. Bonin called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

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**I. Public Hearing – Swearing In**

*“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”*

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**II. Announcements**

There were no announcements from staff of the Commission.

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**III. Approval of Minutes**

**1. October 25, 2018 Hearing Minutes**

**Motion:** Matthew Bonin moved to approve the October 25, 2018 hearing minutes as written.  
**Second:** Peter Regan  
**Vote:** 6 – 0

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**IV. HPC Business**

- 2. Administrative Approval Report**
- 3. Request for Demolition Review – 467 W. Patrick Street**

**Motion:** Matthew Bonin moved to not pursue designation of the structure.  
**Second:** Jessica Underwood  
**Vote:** 6 – 0

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**V. Consent Items**

There were no consent agenda items.

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**VI. Continuances:**

There were no continuances.

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**VII. Cases to be Heard**

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|------------------------------|----------------------------|-------------------------|
| <b>4. HPC18-872</b>          | <b>226 W. South Street</b> | <b>Thomas Trott</b>     |
| Demolition                   |                            | <b>Ron Hemby, agent</b> |
| <i>Christina Martinkosky</i> |                            |                         |

Ms. Martinkosky entered the entire staff report into the record.

**Motion:** Peter Regan moved to find the west wing a non-contributing resource based on its approximate age.  
**Second:** Jessica Underwood  
**Vote:** 6 – 0

**Motion:** Peter Regan moved to find the rear dormer on the house, garage and the walls flanking the garage to be contributing resources.  
**Second:** Jessica Underwood  
**Vote:** 6 – 0

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- |                              |                             |                          |
|------------------------------|-----------------------------|--------------------------|
| <b>5. HPC18-929</b>          | <b>409 N. Market Street</b> | <b>Jean-Louis Lepage</b> |
| Install vinyl window         |                             |                          |
| <i>Lisa Mroszczyk Murphy</i> |                             |                          |

Ms. Murphy entered the entire staff report into the record.

**Motion:** Philip Bailey moved to approve the application as submitted because this case is not visible from any public way.  
**Second:** Peter Regan  
**Vote:** 6 – 0

**6. HPC18-968**                                      **9 E. 2<sup>nd</sup> Street**                                      **Council of Unit Owners Gallery at 2nd**  
Install K-style gutters                                      **Debra Doyle, agent**  
*Lisa Mroszczyk Murphy*

Ms. Murphy entered the entire staff report into the record.

**Motion:** Jessica Underwood moved to approve the application for 7” K-style gutters as the gutters are located on the rear of the building and are not visible from the street therefore in this case leniency is appropriate.  
**Second:** Peter Regan  
**Vote:** 6 – 0

**7. HPC18-986**                                      **230 E. 2<sup>nd</sup> Street**                                      **William Kolb**  
Replace doors, replace porch post with bracket  
*Lisa Mroszczyk Murphy*

Ms. Murphy entered the entire staff report into the record.

**Motion:** Thomas Hornyak moved to approve the replacement of the basement door with the condition that the door replicates the exterior appearance with the wood bead batten door and with final details and hardware to be submitted for final approval and the replacement of the post with the wood bracket.

**Second:** Philip Bailey  
**Vote:** 6 – 0

**Motion:** Thomas Hornyak moved to continue the replacement of the side door until the December 13, 2018 hearing for further investigation.

**Second:** Philip Bailey  
**Vote:** 6 – 0

**VIII. Citizen Comment**

There was no citizen comment.

The meeting was adjourned at approximately 6:51 PM.

Respectfully Submitted,

Shannon Pyles  
Administrative Assistant

APPROVED 12/13/2018