

**HISTORIC PRESERVATION COMMISSION
HEARING MINUTES
JUNE 28, 2018**

Commissioners

Alan Miner, Chairman
Carrie Albee, Vice Chairman (not present)
Stephen Parnes
Peter Regan (not present)
Matthew Bonin
Jessica Underwood
Philip Bailey
Stacey Streett, Alternate

Aldermanic Representative

Donna Kuzemchak

Staff

Lisa Mroszczyk Murphy, Historic Preservation Planner (not present)
Christina Martinkosky, Historic Preservation Planner
Scott Waxter, Assistant City Attorney
Matt Davis, Manager of Comprehensive Planning
Shannon Pyles, Administrative Assistant

Call to Order:

Mr. Miner called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

I. Public Hearing – Swearing In

“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”

II. Announcements

There were no announcements from staff or Commissioners.

III. Approval of Minutes

1. June 14, 2018 Hearing/Workshop Minutes

Motion: Alan Miner moved to approve the June 14, 2018 hearing and workshop minutes as written.
Second: Philip Bailey
Vote: 6 – 0

IV. HPC Business

2. Section 106 Review – 704 Vernon Avenue

V. Consent Items

There were no consent items.

VI. Continuances:

3. HPC17-845 **129 N. Market Street** **Bowers Brewing Co**
Applicant requested a continuance to the July 12, 2018 hearing **Dave Bowers, Agent**
Christina Martinkosky

Motion: Alan Miner moved to continue HPC17-845 at 129 N. Market Street to the July 12, 2018 hearing.
Second: Stephen Parnes
Vote: 6 – 0

VII. Cases to be Heard

4. HPC18-363 **106 N. Court Street** **Amy Tkac**
Modify window into door **Behai Tran, agent**
Christina Martinkosky

Ms. Martinkosky entered the entire staff report into the record.

Motion: Alan Miner moved to approve the application with the following conditions;

- The lintel be retained;
- The opening is not widened;
- The new door is a solid wood pane unit with product information to be submitted for staff approval; and
- The masonry at the modified window is toothed into the existing brick and mortar to match.

Second: Stephen Parnes
Vote: 6 – 0

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- 5. HPC18-485** **8 W. 2nd Street** **Centennial United Methodist Church**
Install ramp with handrail **Shaun Winpigler, agent**
Christina Martinkosky

Ms. Martinkosky entered the entire staff report into the record.

- Motion:** **Jessica Underwood moved to approve the application provided that the railing has the following provisions:**
- **The metal railing is installed into the concrete ramp rather than being attached to the historic masonry; and**
 - **A ½” expansion joint is installed between the ramp and the historic masonry.**
- Second:** **Stephen Parnes**
Vote: **6 – 0**

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- 6. HPC18-525** **230 E. 6th Street** **GB 6th Street, LLC**
Demolish shed **Ben Bates, agent**
Christina Martinkosky

Ms. Martinkosky entered the entire staff report into the record.

- Motion:** **Matthew Bonin moved to find a portion of the wall on the west property line and attached shed to be non-contributing resources.**
- Second:** **Philip Bailey**
Vote: **6 – 0**
- Motion:** **Matthew Bonin moved to approve the proposed demolition conditioned on an approved replacement plan.**
- Second:** **Stephen Parnes**
Vote: **6 – 0**

VIII. Citizen Comment

A gentlemen from the public had concerns about the Jewish Synagogue being sold.

The meeting was adjourned at approximately 6:25 PM.

Respectfully Submitted,

Shannon Pyles
Administrative Assistant