

**HISTORIC PRESERVATION COMMISSION
HEARING MINUTES
MAY 10, 2018**

Commissioners

Carrie Albee, Vice Chairman (not present)
Alan Miner
Stephen Parnes
Peter Regan (not present)
Matthew Bonin
Jessica Underwood
Philip Bailey
Stacey Streett, Alternate

Aldermanic Representative

Donna Kuzemchak

Staff

Lisa Mroszczyk Murphy, Historic Preservation Planner (not present)
Christina Martinkosky, Historic Preservation Planner
Scott Waxter, Assistant City Attorney
Matt Davis, Manager of Comprehensive Planning
Shannon Pyles, Administrative Assistant

Call to Order:

Mr. Miner called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

I. Public Hearing – Swearing In

“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”

II. Announcements

Ms. Martinkosky announced that staff received a request for continuation for HPC17-817 located at 410 Chapel Alley to the next scheduled hearing.

Mr. Davis announced that the recent window workshop is now available on the website and on the City's YouTube channel so if you are interested in any repair or restoration of historic windows it is a great resource.

Mr. Parnes announced that he wanted to give his thanks and appreciation to Dan Lawton who has been a colleague and true friend to those in the preservation field and to all those on the commission.

III. Approval of Minutes:

1. April 26, 2018 Hearing/Workshop Minutes

Motion: Alan Miner moved to approve the April 26, 2018 hearing and workshop minutes as written.

Second: Matthew Bonin

Vote: 6 – 0

IV. HPC Business:

2. Administrative Approval Report

3. Election of Chairman

Mr. Waxter announced that this was added to the agenda to give everyone a chance to decide whether they wanted to run or be nominated for such a position and at the next scheduled hearing nominations will be closed and the Chairman position will be voted on.

V. Consent Items:

There were no consent items.

VI. Incomplete Applications

- | | | |
|------------------------------|---|-----------------------------------|
| 4. HPC18-316 | 227 E. 6th Street | LJM Family Properties, LLC |
| Modification to rear window | | Gary Jackson, agent |
| <i>Christina Martinkosky</i> | | |
| 5. HPC18-317 | 231-233 E. 6th Street | LJM Family Properties, LLC |
| Modification to rear window | | Gary Jackson, agent |
| <i>Christina Martinkosky</i> | | |
| 6. HPC18-318 | 235-239 E. 6th Street | LJM Family Properties, LLC |
| Modification to rear window | | Gary Jackson, agent |
| <i>Christina Martinkosky</i> | | |

Mr. Miner announced that these cases could not be heard because they are incomplete applications.

VII. Cases to be Heard

Motion: Matthew Bonin moved to find the garage a contributing resource to the historic district.
Second: Stacey Streett
Vote: 6 – 0

14. HPC18-380 **411 N. Bentz Street** **Summer Grossman**
Replace rear stoop
Christina Martinkosky

Ms. Martinkosky entered the entire staff report into the record.

Motion: Jessica Underwood moved to approve the application to reconstruct the rear stoop as detailed in Exhibit A as well as the “Typical Porch Railing” attached to the staff report.
Second: Stephen Parnes
Vote: 6 – 0

VIII. Citizen Comment

There was no citizen comment.

The meeting was adjourned at approximately 7:06 PM.

Respectfully Submitted,

Shannon Pyles
Administrative Assistant