

**HISTORIC PRESERVATION COMMISSION
HEARING MINUTES
MARCH 22, 2018**

Commissioners

Dan Lawton, Chairman (not present)
Carrie Albee, Vice Chairman
Alan Miner
Stephen Parnes
Peter Regan (not present)
Matthew Bonin
Jessica Underwood
Stacey Streett, Alternate

Aldermanic Representative

Donna Kuzemchak

Staff

Lisa Mroszczyk Murphy, Historic Preservation Planner (not present)
Christina Martinkosky, Historic Preservation Planner
Scott Waxter, Assistant City Attorney
Matt Davis, Manager of Comprehensive Planning
Shannon Pyles, Administrative Assistant

Call to Order:

Ms. Albee called the meeting to order at 6:00 P.M. She stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. She also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

I. Public Hearing – Swearing In

“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”

II. Announcements

Ms. Martinkosky announced that HPC17-750 located at 204 W. 5th Street did not post their public notice sign so they will not be reviewed at this hearing.

She also announced that on March 27, 2018 a meeting will be held to review the results of the architectural survey of the East Frederick evaluation and that will be held at 6:00 PM at the Municipal Annex building. She also announced that there will be a historic window seminar at 7:00 PM at the Municipal Annex building on March 29, 2018. She announced that tax credit applications are due on April 2, 2018 and on April 17, 2018 there will be a special lecture called “Digging Local” that will talk about local archeological sites.

III. Approval of Minutes:

1. March 8, 2018 Hearing/Workshop Minutes

Motion: Alan Miner moved to approve the March 8, 2018 hearing and workshop minutes as written.

Second: Matthew Bonin

Vote: 6 – 0

IV. HPC Business:

2. Section 106 Review- MDOT SHA Project No., FR188A11, US 15 Project Planning Study

3. Request for Demolition Review – 203 Linden Avenue

Motion: Alan Miner moved to not designate the property as it lacks historical integrity and it would not individually meet the criteria for designation.

Second: Jessica Underwood

Vote: 6 – 0

4. Petition for Reconsideration – HPC18-31, 421 S. Market Street & HPC18-32, 423 S. Market Street

Motion: Stephen Parnes moved to consider the request for petition for reconsideration so long as they do receive additional information and a site visit.

Second: Stacey Streett

Vote: 5 – 1, Carrie Albee opposed

V. Consent Items:

There were no consent agenda items.

VI. Continuances

There were no continuances.

VII. Cases to be Heard

5. HPC17-750
Install K-style gutters

204 W. 5th Street

Chad Betzner

