

**HISTORIC PRESERVATION COMMISSION
HEARING MINUTES
JANUARY 25, 2018**

Commissioners

Dan Lawton, Chairman
Carrie Albee, Vice Chairman
Alan Miner
Stephen Parnes
Peter Regan (not present)
Matthew Bonin
Jessica Underwood
Stacey Streett, Alternate

Aldermanic Representative

Donna Kuzemchak

Staff

Lisa Mroszczyk Murphy, Historic Preservation Planner
Christina Martinkosky, Historic Preservation Planner
Scott Waxter, Assistant City Attorney
Matt Davis, Manager of Comprehensive Planning
Shannon Pyles, Administrative Assistant

Call to Order:

Mr. Lawton called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

I. Public Hearing – Swearing In

“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”

II. Announcements:

Ms. Murphy announced that the draft amendments to the Frederick Town Historic District Design Guidelines are posted online so the public can view them and there is an e-mail address to provide any

Second: Stacey Streett
Vote: 7 – 0

8. HPC17-1038 **332-340 E. Patrick Street** **Jemal’s Frederick, LLC**
 Amendments to previous approval **Jeff Whitman, agent**
Lisa Mroszczyk Murphy

Ms. Murphy entered the entire staff report into the record.

Motion: Alan Miner moved to approve the revisions to the application as submitted in accordance to the drawings dated 1/22/2018 as submitted with the work under the proposed titles.
Second: Stacey Streett
Vote: 7 – 0

9. HPC17-1046 **27 E. 5th Street** **Chmelik Properties**
 Replace windows **Jason Hinkle, agent**
Christina Martinkosky

Ms. Martinkosky entered the entire staff report into the record.

Motion: Stephen Parnes moved to approve the replacement of the vinyl window on the first story and the missing window at the basement level with the proposed wood windows with the new windows to be solid wood and non-clad.
Second: Carrie Albee
Vote: 7 – 0

Motion: Dan Lawton moved to continue the portion of the application pertaining to the second story windows to the February 8, 2018 hearing.
Second: Stephen Parnes
Vote: 7 – 0

10. HPC18-08 **15 E. 2nd Street** **Tom & Michelle Wandres**
 Replace slate with asphalt shingles on rear mansard **Bob Schisler, agent**
Lisa Mroszczyk Murphy

Ms. Murphy entered the entire staff report into the record.

Motion: Stephen Parnes moved to approve the replacement of the slate on the rear mansard and rear dormers with either genuine slate or a compatible substitute such as synthetic slate with final product details to be submitted for staff approval prior to applying for a permit.
Second: Jessica Underwood
Vote: 4 – 3, Carrie Albee, Matthew Bonin & Stacey Streett opposed

11. HPC18-09 **104 E. 2nd Street** **Jeremy Kelley**

Demolish roof on rear block
Christina Martinkosky

Rod McNiff, agent

Ms. Martinkosky entered the entire staff report into the record.

Motion: Dan Lawton moved to find that the roof capping the rear ell, the upper gable on the rear ell and both chimneys are contributing resources to the historic district.
Second: Stacey Streett
Vote: 4 – 3, Carrie Albee, Jessica Underwood, Stephen Parnes opposed

VIII. Citizen Comment

There was no citizen comment.

The meeting was adjourned at approximately 7:55 PM.

Respectfully Submitted,

Shannon Pyles
Administrative Assistant