

**HISTORIC PRESERVATION COMMISSION
HEARING MINUTES
JANUARY 11, 2018**

Commissioners

Dan Lawton, Chairman
Carrie Albee, Vice Chairman
Alan Miner
Stephen Parnes
Peter Regan (not present)
Matthew Bonin
Jessica Underwood (not present)
Stacey Streett, Alternate

Aldermanic Representative

Donna Kuzemchak

Staff

Lisa Mroszczyk Murphy, Historic Preservation Planner
Christina Martinkosky, Historic Preservation Planner
Scott Waxter, Assistant City Attorney
Matt Davis, Manager of Comprehensive Planning
Shannon Pyles, Administrative Assistant

Call to Order:

Mr. Lawton called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

I. Public Hearing – Swearing In

“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”

II. Announcements:

Ms. Murphy announced that on Tuesday January 16, 2018 at 6:00 at the Municipal Office Annex there will be a tax credit workshop. She added that they would be presenting on state and local tax credits and

there will be representatives from Maryland Historical Trust to talk about state programs. She said that it is free and open to the public.

She also announced that case number HPC17-830 located at 116 S. Market Street could not be heard that evening due to the public notice not being posted as required.

III. Approval of Minutes:

1. December 14, 2017 Hearing/Workshop Minutes

Motion: Dan Lawton moved to approve the December 14, 2017 hearing and workshop minutes as written.

Second: Carrie Albee

Vote: 6 – 0

IV. HPC Business:

2. Administrative Approval Report

3. Code Enforcement Report

4. Discussion on Letter Regarding State Historic Tax Credit

5. Discussion on Letter from Preservation Maryland dated November 17, 2017

Motion: Carrie Albee moved to have the Commission prepare a letter of support for this suggestion for consideration as a mitigation option.

Second: Stacey Streett

Vote: 6 – 0

V. Consent Items:

There were no consent agenda items.

VI. Continuances

There were no continuances.

VII. Cases to be Heard

5. HPC17-830	116 S. Market Street	Meredith Steere
Install pressure-treated wood at porch		
<i>Lisa Mroszczyk Murphy</i>		

Ms. Murphy announced that this application could not be heard since the public notice sign was not posted as required.

6. HPC17-920	526 N. Market Street	John Kirby Pontiac Inc.
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Second: Stacey Streett
Vote: 4 – 2, Alan Miner & Stephen Parnes opposed

VIII. Citizen Comment

Kevin Sellner, resident on E. 5th Street, stated that he wanted to thank the HPC since they get a lot of resistance but many that live downtown moved here because of what the Commission does for maintaining downtown. He added that he would hope that the HPC would maintain the same rigor that they have always put forth for all of downtown in infill projects.

The meeting was adjourned at approximately 7:50 PM.

Respectfully Submitted,

Shannon Pyles
Administrative Assistant

APPROVED 1/25/18