

**HISTORIC PRESERVATION COMMISSION
HEARING MINUTES
AUGUST 24, 2017**

Commissioners

Dan Lawton, Chairman
Carrie Albee, Vice Chairman
Alan Miner
Stephen Parnes (not present)
Peter Regan (not present)
Matthew Bonin
Jessica Underwood
Stacey Streett, Alternate

Aldermanic Representative

Donna Kuzemchak

Staff

Lisa Mroszczyk Murphy, Historic Preservation Planner
Christina Martinkosky, Historic Preservation Planner (not present)
Scott Waxter, Assistant City Attorney
Matt Davis, Manager of Comprehensive Planning
Shannon Pyles, Administrative Assistant (not present)

Call to Order:

Mr. Lawton called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

I. Public Hearing – Swearing In

“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”

II. Announcements:

Mr. Lawton announced that he received an e-mail regarding a window seminar that was coming up that looked interesting.

III. Approval of Minutes:

1. August 10, 2017 Hearing Minutes

The minutes were not approved at this meeting and are scheduled for the next scheduled meeting on September 14, 2017.

IV. HPC Business:

There was no HPC Business.

V. Consent Items:

There were no consent agenda items.

VI. Continuances

There were no continuances.

VII. Cases to be Heard

2. HPC17-550	232 E. 6th Street	Ralph & Helen Tyeryar
Partial demolition		Wayne Summers, agent
<i>Lisa Mroszczyk Murphy</i>		

Ms. Murphy entered the entire staff report into the record.

Motion: Carrie Albee moved to approve the demolition of the 10' x 9' section of wall at the rear first floor subject to the approval and permit application for the replacement plan on the grounds that such demolition will not compromise the streetscape; will not compromise the integrity of any surrounding historic properties; and will not alter the overall building, site, structure or object that the feature contributes to.

Second: Jessica Underwood
Vote: 5 – 0, Alan Miner absent

3. HPC17-549	232 E. 6th Street	Ralph & Helen Tyeryar
Construct addition		Wayne Summers, agent
<i>Lisa Mroszczyk Murphy</i>		

Ms. Murphy entered the entire staff report into the record.

Motion: Alan Miner moved to approve the application with the revised scope of work dated 7/26/2017, the drawings stamped “Received July 31, 2017”, HardiePlank beaded siding in a smooth finish, the plot plan stamped “Received July 5, 2017”, architectural asphalt shingles as submitted, Plybead porch ceiling as submitted,

Therma-Tru Benchmark six panel door, and photographs including the area way railing example for staff review.

Second: Stacey Streett
Vote: 6 - 0

VIII. Citizen Comment

There was no citizen comment.

The meeting was adjourned at approximately 6:20 PM.

Respectfully Submitted,

Shannon Pyles
Administrative Assistant

APPROVED 9/14/2017