

**HISTORIC PRESERVATION COMMISSION
HEARING MINUTES
APRIL 13, 2017**

Commissioners

Scott Winnette, Chairman (not present)
Stephen Parnes, Vice Chairman
Dan Lawton
Michael Simons (not present)
Carrie Albee
Alan Miner
Peter Regan
Matthew Bonin, Alternate

Aldermanic Representative

Donna Kuzemchak (not present)

Staff

Lisa Mroszczyk Murphy, Historic Preservation Planner
Christina Martinkosky, Historic Preservation Planner
Scott Waxter, Assistant City Attorney
Matt Davis, Manager of Comprehensive Planning
Carreanne Eyler – Office Manager

Call to Order

Mr. Parnes called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

I. Public Hearing – Swearing In

“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”

II. Announcements

Mr. Parnes announced that he was appointed to be the presenter at the Tuesday, April 18, 2017 NAC 11 meeting at Brewer’s Alley to discuss the work of the Historic Preservation Commission such as the history, the Historic Preservation Guidelines, the application process.

Mr. Waxter asked who appointed Mr. Parnes to speak at the meeting. Mr. Parnes responded that NAC 11 asked the he be at the meeting to help answer any questions. Mr. Waxter then asked if he was going to speak on behalf of the commission or as an individual. Mr. Parnes stated that he believed that he was speaking on behalf of the commission.

Mr. Waxter suggested that a motion be made to allow Mr. Parnes to speak at the meeting on behalf of the Historic Preservation Commission.

Motion: Alan Miner made a motion to allow Stephen Parnes to speak on behalf of the commission at the NAC 11 meeting on April 18, 2017.
Second: Peter Reagan
Vote: 6 - 0

Ms. Murphy also announced that the Historic Preservation award winners 2017 will be announced at the Mayor & Board meeting on May 4, 2017.

III. Approval of Minutes

1. March 23, 2017 Hearing

Motion: Stephen Parnes moved to approve the March 23, 2017 hearing minutes as written.
Second: Peter Reagan
Vote: 6 - 0

IV. HPC Business

2. Request for Demolition Review – 12 South Jefferson Street

Motion: Alan Miner moved to not make an application for designation of 12 South Jefferson Street because it would not individually meet the City’s criteria for designation.
Second: Matt Bonin
Vote: 5 – 1 (Carrie Albee opposed)

V. Consent Items

3. HPC17-164 **Memorial Park** **City of Frederick**
Install historic markers **Nikki Bamonti**
Christina Martinkosky

Motion: Stephen Parnes moved to approve the application for Memorial Park.
Second: Carrie Albee
Vote: 6 - 0

Vote: 6 - 0

VIII. Citizen Comment

There was no citizen comment.

The meeting was adjourned at approximately 6:45 PM.

Respectfully Submitted,

Carreanne Eyer
Office Manager

APPROVED 04/27/17