

**HISTORIC PRESERVATION COMMISSION
HEARING MINUTES
JULY 28, 2016**

Commissioners

Scott Winnette, Chairman
Stephen Parnes, Vice Chairman (not present)
Dan Lawton (not present)
Michael Simons
Carrie Albee
Alan Miner
Matthew Bonin, Alternate (not present)

Aldermanic Representative

Donna Kuzemchak

Staff

Lisa Mroszczyk Murphy, Historic Preservation Planner
Christina Martinkosky, Historic Preservation Planner
Scott Waxter, Assistant City Attorney
Matt Davis, Manager of Comprehensive Planning
Shannon Pyles, HPC Administrative Assistant

Call to Order

Mr. Winnette called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

I. Public Hearing – Swearing In

“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”

II. Announcements

There were no announcements from staff or the commission.

Demolish portion of roof & wall
Lisa Mroszczyk Murphy

Bruce Mahlandt, agent

Ms. Murphy entered the entire staff report into the record.

Motion: Michael Simons moved to find the portion of the roof and the second floor rear wall proposed for demolition to be non-contributing.
Second: Alan Miner
Vote: 4 - 0

Motion: Michael Simons moved to approve the demolition subject to the approval of and permit application for a replacement plan.
Second: Alan Miner
Vote: 4 - 0

4. HPC16-487 **26 N. Market Street** Paul DiFrancesco,
Construct addition to existing second floor Bruce Mahlandt, agent
Lisa Mroszczyk Murphy

Ms. Murphy entered the entire staff report into the record.

Motion: Michael Simons moved to approve the application with the revisions referenced in the modified scope of work dated July 15, 2016 with the following conditions:
 • Windows should have true divided lights;
 • The finish color of the roof shall be submitted for final staff approval;
 • The railing shall have a top railing measuring 1” in height, pickets that are ¾” – 1” square and posts that are 1 ½” to 2” square; and
 • The aluminum double gate has internal or welded connections.
Second: Alan Miner
Vote: 4 - 0

5. HPC16-545 **27-29 E. 4th Street** Elizabeth Comer
Install sash replacements at front second floor windows
Lisa Mroszczyk Murphy

Ms. Murphy entered the entire staff report into the record.

Motion: Alan Miner moved to approve the application as submitted with the condition that the replacement sashes have a dark color, non-metallic spacer bar or shadow bar.
Second: Carrie Albee
Vote: 4 - 0

6. HPC16-551 **154 N. Market Street** MP Fund I N. Market, LLC
Clean limestone façade Julie Butler, agent
Christina Martinkosky

