

**HISTORIC PRESERVATION COMMISSION
HEARING MINUTES
JUNE 23, 2016**

Commissioners

Scott Winnette, Chairman (not present)
Stephen Parnes, Vice Chairman
Dan Lawton
Michael Simons
Rebecca Cybularz (not present)
Carrie Albee (not present)
Alan Miner
Matthew Bonin, Alternate

Aldermanic Representative

Donna Kuzemchak

Staff

Lisa Mroszczyk Murphy, Historic Preservation Planner
Christina Martinkosky, Historic Preservation Planner
Scott Waxter, Assistant City Attorney
Matt Davis, Manager of Comprehensive Planning
Shannon Pyles, HPC Administrative Assistant (not present)

Call to Order

Mr. Parnes called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

I. Public Hearing – Swearing In

“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”

II. Announcements

There were no announcements from staff or Commissioners.

III. Approval of Minutes

1. June 9, 2016 Hearing Minutes

Motion: Stephen Parnes moved to approve the June 9, 2016 hearing minutes as written.
Second: Alan Miner
Vote: 5 - 0

IV. HPC Business

2. Request for Demolition Review – 462 W. South Street

Motion: Stephen Parnes moved to not make an application for designation at 462 W. South Street.
Second: Michael Simons
Vote: 5 - 0

3. Request for Demolition Review – 7600A & 7630 Kemp Lane

Public Comment

Noel Manelo, with Miles & Stockbridge law firm representing the applicant, state their concurrence with the staff report on the record.

Motion: Stephen Parnes moved to not make an application for the designation of these structures as meriting preservation and the approval of the request for demolition as requested on the site 7600A & 7630 Kemp Lane.
Second: Alan Miner
Vote: 4 – 1, Dan Lawton abstained

V. Consent Items

There were no consent items.

VI. Cases to be Heard

4. HPC16-335	103 Record Street	Judith & Richard Harkins
Modifications to existing enclosed rear porch		Ken Abrecht, agent
<i>Lisa Mroszczyk Murphy</i>		

Ms. Murphy entered the entire staff report into the record.

Motion: Dan Lawton moved to approve the application as submitted and elevation concept marked 3B for the design and the scope of work as detailed on the hand written

page and as detailed in the staff report using traditional materials and the Weathershield all wood windows as submitted.

Second: Alan Miner
Vote: 5 - 0

5. HPC16-386 232 E. 7th Street Shawn Putnam
Amendment to previously approved siding material William J. Holzinger, agent
Lisa Mroszczyk Murphy

Ms. Murphy entered the entire staff report into the record.

Motion: Michael Simons moved to approve the request to maintain the textured siding and trim on the sides and rear of the building with the condition that all corner boards, siding and trim on the front elevation of the building is smooth including those that face the sides.

Second: Alan Miner
Vote: 5 - 0

6. HPC16-444 206 E. 4th Street El Shaddai Congregation
Paint previously unpainted masonry structure William Wallace, agent
Lisa Mroszczyk Murphy

Ms. Murphy entered the entire staff report into the record.

Motion: Alan Miner moved to approve the painting of the concrete block because the integrity of the streetscape will not be compromised, the integrity of any surrounding properties will not be compromised and the design integrity of the resource itself will not be compromised since the resource is non-contributing as it is.

Second: Michael Simons
Vote: 5 - 0

7. HPC16-459 19 E. 4th Street Denise Higgins
Construct new window opening & install vinyl window & siding Mohammad Mubdi, agent
Lisa Mroszczyk Murphy

Ms. Murphy entered the entire staff report into the record.

Motion: Stephen Parnes moved to continue this application as requested by the applicant to the next scheduled hearing on July 14, 2016.

Second: Alan Miner
Vote: 5 - 0

8. HPC16-462 124 N. Market Street Phil Bowers
Construct rooftop deck extension Jim Mills, agent
Christina Martinkosky

Ms. Murphy entered the entire staff report into the record.

Motion: Dan Lawton moved to approve the application to expand the rooftop terrace onto the entry way as submitted in the plans and that the railing match the previously approved railing for the other part of the rooftop terrace and the railing will not make contact with the historic building and approval of new patio pavers to match the previously approved pavers and two lower sashes on the windows immediately adjacent to the new roof terrace be replaced with tempered glass to meet City code.

Second: Michael Simons

Vote: 5 - 0

VII. Citizen Comments

There was no citizen comment.

The meeting was adjourned at approximately 6:56 PM.

Respectfully Submitted,

Shannon Pyles
Administrative Assistant