

**HISTORIC PRESERVATION COMMISSION
HEARING MINUTES
NOVEMBER 12, 2015**

Commissioners

Scott Winnette, Chairman (not present)
Stephen Parnes, Vice Chairman
Dan Lawton (not present)
Michael Simons
Rebecca Cybularz
Carrie Albee
Alan Miner
Matthew Bonin, Alternate (not present)

Aldermanic Representative

Donna Kuzemchak (not present)

Staff

Lisa Mroszczyk Murphy, Historic Preservation Planner
Christina Martinkosky, Historic Preservation Planner (not present)
Scott Waxter, Assistant City Attorney
Matt Davis, Manager of Comprehensive Planning
Shannon Pyles, HPC Administrative Assistant

Call to Order

Mr. Parnes called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

I. Public Hearing – Swearing In

“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”

II. Announcements

There were no announcements.

III. Approval of Minutes

1. October 22, 2015 Hearing Minutes

Motion: Alan Miner moved to approve the October 22, 2015 hearing minutes as written.
Second: Rebecca Cybularz
Vote: 5 - 0

IV. HPC Business

2. Administrative Approval Report
3. Code Enforcement Report
4. Revised 2016 Historic Preservation Commission Scheduled

Motion: Carrie Albee moved to approve the updated 2016 Historic Preservation Commission schedule.
Second: Rebecca Cybularz
Vote: 5 - 0

V. Consent Items

There were no consent items.

VI. Cases to be Heard

5. HPC15-786 611 Chapel Alley Susanna Woodward
 Replace roof
 Lisa Mroszczyk Murphy

Ms. Murphy entered the entire staff report into the record.

Motion: Rebecca Cybularz moved to approve the application to install black IKO Cambridge Collection Architectural Series shingles.
Second: Carrie Albee
Vote: 5 - 0

6. HPC15-788 47 S. Carroll Street Goodloe & Jane Byron
 Amendments to previous approval
 Lisa Mroszczyk Murphy

Ms. Murphy entered the entire staff report into the record.

Motion: Carrie Albee moved to approve the application consistent with the staff recommendations specifically all openings as proposed on the west wall with the

condition that they incorporate a metal grid similar to that approved in HPC13-234 for 49 S. Carroll Street or a matching treatment for the non-historic openings on the south wall, the elimination of the beaded wood doors at the westernmost opening on the second floor of the south wall with the condition that the opening is treated with the aluminum and glass storefront to match the treatment approved for the first and third floor openings on that wall with the following conditions:

- A cut sheet or shop drawing and final finish selection for all storefront and window framing is submitted for staff approval;
- All new metal elements shall have the same finish color; and
- The final configuration of the new openings shall be submitted for staff approval.

Second: Alan Miner

Vote: 5 - 0

Motion: Carrie Albee moved to deny the proposed amendments for the historic opening on the east or front wall and for the elimination of the beaded wood doors to the easternmost window at the second floor of the south wall consistent with staff recommendation.

Second: Alan Miner

Vote: 5 - 0

7. HPC15-791	35 S. Carroll Street	Ideal Associates Limited Partnership
Replace doors		Alison Hegamy, agent
<i>Lisa Mroszczyk Murphy</i>		

Ms. Murphy entered the entire staff report into the record.

Motion: Rebecca Cybularz moved to approve the application as submitted.

Second: Michael Simons

Vote: 5 - 0

8. HPC15-794	49 S. Carroll Street	Bolivar, LLC
Amendments to previous approval		Michael Proffitt, agent
<i>Lisa Mroszczyk Murphy</i>		

Ms. Murphy entered the entire staff report into the record.

Motion: Rebecca Cybularz moved to approve this application to include the drawings A-1.2 and A-3.1. dated November 10, 2015.

Second: Alan Miner

Vote: 4 – 0, Carrie Albee abstained

9. HPC15-795	11 W. 6th Street	Dehnad Gasemy
Amendments to previous approval		Rhonda McLaughlin, agent
<i>Lisa Mroszczyk Murphy</i>		

Ms. Murphy entered the entire staff report into the record.

Motion: Carrie Albee moved to approve the application according to the plans and elevations with a revision date of October 14, 2015 including the condition that the batten door is constructed of a non-pressure-treated tongue-and-groove boards that are painted or stained with a solid color opaque stain.

Second: Rebecca Cybularz

Vote: 5 - 0

The meeting was adjourned at approximately 6:45 PM.

Respectfully Submitted,

Shannon Pyles
Administrative Assistant

APPROVED 12/10/2015