

**HISTORIC PRESERVATION COMMISSION
HEARING MINUTES
OCTOBER 8, 2015**

Commissioners

Scott Winnette, Chairman
Stephen Parnes, Vice Chairman
Dan Lawton
Michael Simons (not present)
Rebecca Cybularz
Carrie Albee
Alan Miner
Chase Tydings, Alternate

Aldermanic Representative

Donna Kuzemchak (not present)

Staff

Lisa Mroszczyk Murphy, Historic Preservation Planner
Christina Martinkosky, Historic Preservation Planner
Saundra Nickols, City Attorney
Matt Davis, Manager of Comprehensive Planning
Shannon Pyles, HPC Administrative Assistant

Call to Order

Mr. Winnette called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

I. Public Hearing – Swearing In

“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”

II. Announcements

There were no announcements.

III. Approval of Minutes

1. September 24, 2015 Hearing/Workshop Minutes

Motion: Scott Winnette moved to approve the September 24, 2015 hearing and workshop minutes as written.
Second: Rebecca Cybularz
Vote: 6 - 0

IV. HPC Business

2. Administrative Approval Report
 3. Code Enforcement Report
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V. Consent Items

4. **HPC15-725** **17 E. Church Street** **Darrel Drenner**
Replace existing stair and stoop
Lisa Mroszczyk Murphy

Motion: Scott Winnette moved to approve the consent agenda which includes HPC15-725 at 17 E. Church Street.
Second: Rebecca Cybularz
Vote: 6 - 0

VI. Cases to be Heard

5. **HPC15-704** **511 S. Market Street** **Mount Olivet Cemetery**
Replace fascia board with vinyl material **J. Ronald Pearcey, agent**
Christina Martinkosky

Ms. Martinkosky entered the entire staff report into the record.

Motion: Dan Lawton moved to approve the vinyl fascia boards in this specific case with the understanding that no further vinyl of any kind be used in the rehabilitation of this building and that the deviation from the Guidelines will not be contrary to the purpose and intent of the Frederick Town Historic District Guidelines and the resulting loss of the historic fascia board will not negatively contribute to the historic district.
Second: Alan Miner
Vote: 6 - 0

The meeting was adjourned at approximately 6:18 PM.

Respectfully Submitted,

Shannon Pyles
Administrative Assistant

APPROVED 10/22/2015