

**HISTORIC PRESERVATION COMMISSION
HEARING MINUTES
SEPTEMBER 24, 2015**

Commissioners

Scott Winnette, Chairman
Stephen Parnes, Vice Chairman
Dan Lawton
Michael Simons
Rebecca Cybularz
Carrie Albee (not present)
Alan Miner
Chase Tydings, Alternate (not present)

Aldermanic Representative

Donna Kuzemchak

Staff

Lisa Mroszczyk Murphy, Historic Preservation Planner
Christina Martinkosky, Historic Preservation Planner
Scott Waxter, Assistant City Attorney
Matt Davis, Manager of Comprehensive Planning
Shannon Pyles, HPC Administrative Assistant

Call to Order

Mr. Winnette called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

I. Public Hearing – Swearing In

“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”

II. Announcements

There were no announcements.

III. Approval of Minutes

1. September 10, 2015 Hearing/Workshop Minutes

Motion: Scott Winnette moved to approve the September 10, 2015 hearing and workshop minutes as written.
Second: Rebecca Cybularz
Vote: 6 - 0

IV. HPC Business

There was no HPC Business.

V. Consent Items

There were no consent items.

VI. Cases to be Heard

2. HPC15-135 **221 N. Market Street** **Pilatus Properties LLC**
Demolish cinder block wall **Marcie Carnahan, agent**
Lisa Mroszczyk Murphy

Ms. Murphy entered the entire staff report into the record.

Motion: Stephen Parnes moved to find the post-1960 concrete black wall to be non-contributing to the historic district because it lacks architectural and historical value and does not help to define the historic district.
Second: Rebecca Cybularz
Vote: 6 - 0

Motion: Stephen Parnes moved to approve the demolition of the wall because it will not compromise the streetscape, any surrounding historic properties, or the site itself.
Second: Rebecca Cybularz
Vote: 6 - 0

3. HPC15-608 **113 W. All Saints Street** **Kevin & Margaret Hluch**
Remove block infill and install windows, create door opening for ground level access, repoint
Lisa Mroszczyk Murphy

Ms. Murphy entered the entire staff report into the record.

Motion: Dan Lawton moved to approve the proposed work to repoint the stone foundation with lime-based mortar, to install five new wood double hung windows with insulated glass in the existing basement openings on the north and east sides of the

Second: **Rebecca Cybularz**
Vote: **6 - 0**

The meeting was adjourned at approximately 7:42 PM.

Respectfully Submitted,

Shannon Pyles
Administrative Assistant

APPROVED 10/8/2015